



**THE MINUTES OF THE
REGULAR MEETING OF THE
DISTRICT SCHOOL BOARD OF NIAGARA**

BOARD ROOM – EDUCATION CENTRE

November 25, 2014

5:30 – 7:00 p.m. (Private Session)

7:00 – 10:00 p.m. (Public Session)

ATTENDANCE:

Board: Kevin Maves (Chair), Sue Barnett (Vice-Chair), Alex Bradnam, Lora Campbell, Dalton Clark, Jonathan Fast, Ed Fulford, Cheryl Keddy Scott, Barbara Ness, Dave Schaubel

Student Trustees: Nick Molkoski, Vinay Sharma (present for Public Session)

Regrets: Trustee Dale Robinson

Officials: Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Wesley Hahn, Helen McGregor, Jim Morgan, Kelly Pisek, Marian Reimer Friesen, Paula MacKinnon, JoAnna Roberto, Stacy Veld, Brenda Stokes Verworn, Kim Yielding, Karen Bellamy, Cheryl Bujacz

Recording Secretary: Irene Foster

Technical Support: Linda Gonschior

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. **Call to Order and Noting of Members Absent**

Chair Maves called the Regular Meeting of the Board to order at 7:00 p.m.

2. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

**Moved by Ed Fulford
Seconded by Lora Campbell**

“That the Board do now enter Committee of the Whole (Private Session).”

CARRIED

**Moved by Lora Campbell
Seconded by Alex Bradnam**

“That the Board do now return to open meeting.”

CARRIED

The Board returned to open meeting at 6:42 p.m.

C. SINGING OF “O CANADA”

The Board stood as “O Canada” was performed by the Sir Winston Secondary School Choir, on video.

The Board remained standing for a moment of silence in remembrance of Bob Burke, Head Caretaker at E.I. McCulley Public School, who recently passed away.

D. REFLECTIVE READING

Trustee Schaubel opened the meeting with a reflective reading.

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

**Moved by Ed Fulford
Seconded by Alex Bradnam**

“That the Agenda be adopted.”

CARRIED

BUSINESS OF THE BOARD – continued:**2. Approval of Board Minutes**

Moved by Barbara Ness
Seconded by Cheryl Keddy Scott

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated November 11, 2014, be confirmed as submitted.”

CARRIED

3. Business Arising from the Minutes

There was no business arising from the Minutes.

4. Ratification of Business Conducted in Committee of the Whole (Private Session)

Moved by Sue Barnett
Seconded by Dalton Clark

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

Chair Maves reported that in Committee of the Whole the Board approved the purchase of land located at 1640 Garrison Road, Fort Erie, in the amount of \$1.6 million for construction of the new secondary school.

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**1. Director’s Report and Recognition****(a) Director’s Update to Trustees****i. SHSM (Specialist High Skills Major) Construction Students Receive Surprise Visitors**

Students from Welland Centennial Secondary School’s SHSM Construction Program were at a Coyle Creek home construction site recently when the Mike Holmes Inspection Team arrived for a surprise visit. The Inspection Team was called in by Rinaldi Homes as part of the Mike Holmes Approved Homes Program. Overall the site received a gold star and the students had a great experience. Congratulations to Teacher Kevin Krasnay for providing his students with experiential learning opportunities.

EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued:**1. Director’s Report and Recognition****(a) Director’s Update to Trustees****ii. Skilled Trades Take Centre Stage at Conference for Young Women**

Recently, the District School Board of Niagara hosted the second annual “Your Future Starts Now” skilled trades and technologies conference for young women in Grades 9-12. Over 200 young women attended this event which offered young women from public high schools across the region the opportunity to interact and learn from 25 female mentors working in apprenticeship skilled trades and technologies fields. The event exposes the young women to great career options in the Construction, Technology, Manufacturing, Services, Transportation and Construction sectors. Congratulations to Carrie Thwaites, DSBN Experiential Learning Coordinator, and the SHSM teams for these practical and “hands on” opportunities for students and thanks to the Ministry of Training, Colleges and Universities for funding this opportunity.

iii. Harriet Tubman Public School Mascot

Director Hoshizaki reported that the students of the new Harriet Tubman Public School have named their mascot, “Freedom.”

2. Educational Showcase

There was no Educational Showcase.

G. STUDENT ACHIEVEMENT REPORTS

There were no Student Achievement Reports.

H. DELEGATIONS

There were no Delegations.

I. BOARD RECESS

There was no Board recess.

J. OLD BUSINESS**1. ACCOUNTS**

Moved by Dalton Clark
Seconded by Barbara Ness

“That the Summary of Accounts paid in Batch Numbers from 1459 to 1473 for the month of October 2014, totalling \$14,692,599.03, be received.”

CARRIED

2. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE

Moved by Dave Schaubel
Seconded by Ed Fulford

“That the report of the Supervised Alternative Learning Committee dated November 7, 2014, be received.”

CARRIED

Trustee Schaubel reported that 20 cases were reviewed and strategies were discussed and recommended for the students' success. Trustee Schaubel commended staff for their commitment to developing alternative education strategies for students. Superintendent McGregor confirmed for Trustee Keddy Scott that the progress of each student in alternative learning programs is closely monitored.

3. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE

Moved by Alex Bradnam
Seconded by Cheryl Keddy Scott

“That the report of the Special Education Advisory Committee dated November 13, 2014, be received.”

CARRIED

Trustee Bradnam highlighted the presentations on the Ontario Special Needs Strategy, Policy Program Memorandum 8, and the Ontario Student Information System (OnSIS).

OLD BUSINESS – continued:**4. REPORT OF THE FINANCE COMMITTEE**

Moved by Dalton Clark
Seconded by Jonathan Fast

“That the report of the Finance Committee dated November 19, 2014, be received;” and

“That staff be directed to enter into a contract with Bell Mobility for the provision of mobile devices and services with an expiry date of January 31, 2020, with the option to renew twice for two-year periods each;” and

“That staff be directed to enter into a four-year contract with Staples, effective November 2014, for the provision of office and school supplies with the option to renew for two one-year periods;” and

“That the Schedule of Accumulated Surplus for the year ended August 31, 2014, be approved;” and

“That the Financial Report on International Education 2013-2014 be received and that \$190,541 be allocated to support the Walker Living Campus at Woodend project;” and

“That the revised Administrative Procedure 5-18 *Employee Travel and Business Expenses* and the revised Administrative Procedure 5-23 *Trustee Travel and Business Expenses* be approved.”

CARRIED

Trustee Clark provided a summary and highlights of the report and the recommended motions. Trustee Clark reported that the Committee investigated the Ministry of Government Services' Vendor of Record agreement with respect to the provision of mobile devices and services, and reviewed the Ontario Educational Collaborative Marketplace (OECM) Vendors of Record for the provision of office and school supplies. Trustee Clark added that the Committee reviewed reports on the Schedule of Accumulated Surplus (ending August 31, 2014) which included a review of the 2013-2014 year-end operating revenues and expenditures which resulted in a surplus to the General Operating Accumulated Surplus of \$1.84 million. Trustee Clark also provided highlights of the International Education Financial Report noting that generated revenue is consistent with prior years. Trustee Clark added that International Education is an important initiative of the Board and it is self-financing from revenue generated through the program. Trustee Clark explained that the Board previously approved that 70% of net surplus revenue from International Education would be made available to fund one-time DSBN strategic initiatives in the following year. For the 2013-2014 year, the Senior Team has recommended that the \$190,541 be allocated to the Walker Living Campus at Woodend. Trustee Clark also reported that the Committee reviewed Administrative Procedure 5-18 *Employee Travel and Business Expenses* and Administrative Procedure 5-23 *Trustee Travel and Business Expenses*.

OLD BUSINESS – continued:**4. REPORT OF THE FINANCE COMMITTEE**

Trustee Bradnam commended Senior staff and the Finance Committee for their leadership and sound financial stewardship. Chair Maves commended Trustee Clark for his role and leadership on the Finance Committee.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

There were no questions asked of and by Board members.

L. NEW BUSINESS**1. Organization Meeting of the Board**

The Organization Meeting of the Board will be held on **Tuesday, December 2, 2014, at 5:30 p.m.**, in accordance with Board By-Law F-6.

M. INFORMATION AND PROPOSALS**1. Staff Reports****(a) Board Improvement Plan for Student Achievement (BIPSA) 2013-2014**

Superintendent Dickson presented the report on the 2013-2014 Board Improvement Plan for Student Achievement (BIPSA). BIPSA is a tool used to focus and direct the Board's programming, school services and efforts on supporting effective instructional practice and improved student learning. The goals and strategies identified in the Plan reflect the Board's system priorities and Strategic Plan, while creating alignment with the expectations and mandates of the Ministry of Education.

Superintendent Dickson thanked School Support Staff, Senior Staff, and Administrative support staff for their role in developing the Plan and bringing the report forward.

On behalf of the Board, Chair Maves thanked Superintendent Dickson for the report.

2. Trustee Information Session

There was no Trustee Information Session.

INFORMATION AND PROPOSALS – continued:**3. Correspondence and Communication**

- (a) Correspondence from the Catholic District School Board of Eastern Ontario (for information purposes).

4. Trustee Communications and School Liaison

- (a) Trustee Keddy Scott reported that she attended the recent Red Carpet Open House at Grimsby Secondary School and the Open House at Central Public School. Both events were well attended by parents and students.
- (b) Trustee Keddy Scott reported that she visited Sir Winston Churchill Secondary School during the well organized Chess Tournament.

Further information on events and news happening within the Board can be found at <http://www.dsbn.org> and/or on the schools' websites.

5. Ontario Public School Boards' Association (OPSBA) Report

There was no report.

Information published by the Ontario Public School Boards' Association is available at <http://www.opsba.org>.

6. Future Meetings

The calendar of December 2014 meetings was provided.

Prior to Adjournment, Chair Maves noted that this is the final Board meeting for this Board of Trustees. Chair Maves recognized outgoing Trustees Alex Bradnam, Dalton Clark, Ed Fulford and Barbara Ness and commended them for their contributions to the Board and for their dedication to students and public education. Chair Maves introduced Trustees Bradnam, Clark, Fulford and Ness and provided them with an opportunity to address the Board.

Trustees Bradnam, Clark, Fulford and Ness individually addressed the Board expressing their appreciation for the opportunity to serve on this Board and commending fellow Trustees, the Senior Team, Director Hoshizaki, teaching and support staff for their passion and dedicated service to the Board and students. Trustee Bradnam also recognized Don Fraser, The Standard reporter, for his continued fair and accurate reporting of public education issues.

On behalf of community members and this Board, Director Hoshizaki thanked the outgoing Board for their dedication, openness, courage and actions.

N. ADJOURNMENT

**Moved by Alex Bradnam
Seconded by Ed Fulford**

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

The meeting adjourned at 8:00 p.m.

KEVIN MAVES, Chair

WARREN HOSHIZAKI, Director of Education
and Secretary/Treasurer