



THE MINUTES OF THE ORGANIZATION MEETING OF THE BOARD

BOARD ROOM – EDUCATION CENTRE
6:00 p.m.

DECEMBER 10, 2013

ATTENDANCE:

Board: Sue Barnett, Alex Bradnam, Lora Campbell, Dalton Clark, Jonathan Fast, Ed Fulford, Cheryl Keddy, Kevin Maves, Barbara Ness, Dale Robinson, Dave Schaubel

Student Trustees: Tara Lundy and Courtney Steingart

Officials: Warren Hoshizaki (Director of Education), John Dickson, Wesley Hahn, Helen McGregor, Jim Morgan, Kelly Pisek, Marian Reimer Friesen, JoAnna Roberto, John Stainsby, Stacy Veld, Joe Weinberg, Brenda Stokes Verworn, Kim Yielding, Karen Bellamy, Marian Lamb

Recording Secretary: Irene Foster

1. CALL TO ORDER

Director of Education and Secretary of the Board Warren Hoshizaki called the meeting to order at 6:04 p.m.

2. READING APPLICABLE BY-LAW PROCEDURES FOR THE ELECTION OF NEW CHAIRPERSON

Director of Education and Secretary of the Board Warren Hoshizaki read DSBN By-Law F-1 which states “The order of business for the Organization Meeting of the Board is to elect the Chairperson and Vice-Chairperson of the Board.”

READING APPLICABLE BY-LAW PROCEDURES FOR THE ELECTION OF NEW CHAIRPERSON – continued:

Director of Education and Secretary of the Board Warren Hoshizaki read DSBN By-Law F-6 which outlines the process for nominations and voting for the election of a new Chairperson and Vice-Chairperson.

F - 6.1 Nominations

- i) The Secretary of the Board shall receive written nominations of members of the Board for the position of Chairperson and Vice-Chairperson.
- ii) Nominations shall be submitted to the Secretary of the Board from December 1st until 12:00 noon on the day of the Organization Meeting and may be submitted only by members of the Board.
- iii) The Secretary shall confirm with each nominee the nominee's acceptance of the nomination.
- iv) A Board member may be nominated for both Chairperson and Vice-Chairperson but, if elected as Chairperson, must either decline the position or withdraw from the ballot for Vice-Chairperson.
- v) Each Board member may nominate only one member of the Board for each position. This includes the Board member making the nomination.
- vi) After nominations are closed, the Secretary will prepare separate ballots containing the names of the candidate for each position.

F- 6.2 Voting

- i) Where there are two or more candidates for a position, a vote shall be held by secret ballot. The count on any vote shall not be declared.
- ii) The election of the Chairperson shall take place first. The person with a clear majority of the votes cast shall be the Chairperson until the next annual Organization Meeting and shall at once take the Chair and preside over the further conduct of the business of the meeting.
- iii) Should no candidate receive a clear majority of the votes cast (void ballots not being counted), the scrutineers shall announce the name of the person receiving the least number of votes, whose name shall be dropped from the ballot.
- iv) Balloting shall continue until one member receives a clear majority of the votes cast.

3. READING APPLICABLE BY-LAW PROCEDURES FOR THE ELECTION OF A NEW VICE-CHAIRPERSON

Director of Education and Secretary of the Board Warren Hoshizaki read DSBN By-Law F-7 which states, “The election of the Vice-Chairperson shall proceed in the same manner as prescribed for the election of the Chairperson.”

4. APPOINTMENT OF SCRUTINEERS

Director of Education and Secretary of the Board Warren Hoshizaki read DSBN By-Law F-5 which states “The Secretary shall name two scrutineers appointed for the election of the Chairperson and Vice-Chairperson. At the request of a Trustee, the Board may by majority vote, also approve the appointment of a disinterested party to serve as a third scrutineer for the election of Chairperson and/or Vice-Chairperson.”

In accordance with DSBN By-Law F-5 Director of Education and Secretary of the Board Warren Hoshizaki named Stacy Veld, Assistant Superintendent of Business Services, and Brenda Stokes Verworn, Board Lawyer, as scrutineers for the election of a new Chairperson and Vice Chairperson.

5. ELECTION OF CHAIRPERSON

The process for the election of a Chairperson was carried out in accordance with DSBN By-Laws F-6-1 and F-6-2.

Director of Education and Secretary of the Board Warren Hoshizaki reported that Trustees Sue Barnett and Kevin Maves were nominated and let their names stand for the position of Chairperson. Each nominee was given an opportunity to address the Board.

Karen Bellamy, Administrative Assistant to the Director, distributed the ballots for the position of Chairperson. Following the voting, the scrutineers collected and counted the ballots.

Director of Education and Secretary of the Board Warren Hoshizaki received the count and announced that Trustee Maves received a clear majority of the votes cast and was elected to the position of Chairperson for 2013-2014. Trustee Maves accepted the position of Chairperson.

Chair Maves thanked the Board for their confidence and he commended Trustee Barnett for seeking the position of Chairperson. Chair Maves presided over the remainder of the meeting.

6. ELECTION OF VICE-CHAIRPERSON

The process for election of a Vice-Chairperson was carried out in accordance with DSBN By-Law F-7.

Chair Maves reported that Trustees Sue Barnett, Ed Fulford, and Dale Robinson were nominated and let their names stand for the position of Vice-Chairperson. Each nominee was given an opportunity to address the Board.

Karen Bellamy, Administrative Assistant to the Director, distributed the ballots. Following the voting, the scrutineers collected and counted the ballots.

Chair Maves received the count and announced that there was no clear majority of the votes cast. The two lowest counts had the same number of votes and a revote must be conducted until there is a clear majority. A second round of voting took place with Trustees Barnett, Fulford and Robinson remaining on the ballot.

Karen Bellamy distributed the ballots for the second round of voting. Following the voting, the scrutineers collected and counted the ballots.

Chair Maves received the count. Director Hoshizaki announced that the second round of voting had the same result. Director Hoshizaki informed the Trustees of the following options:

- Nominees can choose to address the Board again; or
- A nominee can choose to withdraw their name from the ballot; or
- Trustees can choose to support another nominee in the next round of voting

Trustees Barnett, Fulford and Robinson chose to let their names stand and address the Board again.

Director Hoshizaki clarified that section 208(8) of the Education Act provides for the option that, if the next round of voting has the same count as the previous ballots, a draw by lot may be conducted to eliminate one of the two lowest tie votes.

Karen Bellamy distributed the ballots for the third round of voting. Following the voting, the scrutineers collected and counted the ballots.

Chair Maves received the count and announced that Trustee Robinson had the lowest number of votes. Trustees Barnett and Fulford remained on the ballot for the fourth round of voting.

Karen Bellamy distributed the ballots for the fourth round of voting. Following the voting, the scrutineers collected and counted the ballots.

Chair Maves received the count and announced that Trustee Barnett received a clear majority of the votes cast and was elected to the position of Vice-Chairperson for 2013-2014. Trustee Barnett accepted the position of Vice-Chairperson.

Chair Maves congratulated newly elected Vice-Chair Barnett and he thanked Trustees Fulford and Robinson for accepting the nominations.

7. DESTRUCTION OF BALLOTS

**Moved by Alex Bradnam
Seconded by Lora Campbell**

That the ballots be destroyed.

CARRIED

8. COMMITTEE MEMBERSHIP

As the current committee allocations remain in effect until November 30, 2014, there was no requirement to select committee membership at this time.

9. SIGNING AUTHORITY

**Moved by Dalton Clark
Seconded by Lora Campbell**

“That the Chairperson or the Vice-Chairperson of the Board, and the Secretary/Treasurer of the Board, be the signing officers of the Board,

AND

That for the payment of the accounts, automatic cheque signing equipment be used bearing the signature of the Chairperson and Secretary/Treasurer of the Board.”

CARRIED

10. BORROWING AUTHORITY

A resolution authorizing the borrowing of money to meet current expenditures of the District School Board of Niagara (the “Board”).

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the “Act”), the Board considers it necessary to borrow the amount of up to 45 million dollars (\$45,000,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2014 and ending on December 31, 2014 (the “Period”).
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution, together with the total of any similar borrowings and any accrued interest on those borrowings, is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.

BORROWING AUTHORITY – continued:

- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education from time to time.

THEREFORE:

**Moved by Dalton Clark
Seconded by Jonathan Fast**

1. "The Chairperson or Vice-Chairperson and the Secretary/Treasurer are authorized on behalf of the Board to borrow in accordance with section 243 of the Education Act from time to time by way of promissory note, or overdraft, or bankers acceptance from the Bankers of the Board or from any other approved lender a sum or sums not exceeding in the aggregate 45 million dollars (\$45,000,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period and to give to the Bankers of the Board or to any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chairperson or Vice-Chairperson and the Secretary/Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Bankers of the Board or any other approved lender;
2. The interest charged on all sums borrowed pursuant to this Resolution, plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Secretary/Treasurer is authorized and directed to apply in payment of all sums borrowed, plus interest, all of the moneys collected or received in respect of the current revenues of the Board."

CARRIED

11. **ADJOURNMENT**

**Moved by Ed Fulford
Seconded by Dale Robinson**

“That the Organization Meeting of the District School Board of Niagara be now adjourned.”

CARRIED

The meeting adjourned at 6:48 p.m.

KEVIN MAVES, Chair

WARREN HOSHIZAKI, Director of Education
and Secretary/Treasurer