

MINUTES OF THE FINANCE COMMITTEE

Tuesday, December 8, 2015

**Directors Meeting Room
5:35 p.m.**

Present:

Trustee Committee Members: Kevin Maves, (Committee Chair), Lora Campbell,
Diane Chase, Jonathan Fast

Trustees: Sue Barnett, Cheryl Keddy-Scott, Dale Robinson

Administration: Stacy Veld, Superintendent of Business Services
Kelly Pisek, Superintendent of Education
Rick Werezak, Chief Financial Officer

Recording Secretary: Brenda Buckingham, Business Assistant

CALL TO ORDER

Chair Kevin Maves called the meeting to order at 5:35 p.m.

APPROVAL OF THE AGENDA

The agenda was reviewed and it was,

Moved by: Jonathan Fast

Seconded by: Diane Chase

“That the agenda be approved as presented.”

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES OF THE NOVEMBER 18, 2015, MEETING

The minutes of the November 18, 2015, Finance Committee were reviewed and it was then,

Moved by: Diane Chase

Seconded by: Jonathan Fast

“That the minutes of the November 18, 2015, Finance Committee meeting be approved as presented.”

CARRIED UNANIMOUSLY

AWARD OF CONTRACT**LAURA SECORD SECONDARY SCHOOL CAFETERIA ADDITION & ACCESSIBILITY UPGRADES**

Superintendent Stacy Veld reported that the District School Board of Niagara's Multi-Year Capital Plan provides for the construction of a 13,000 square foot cafeteria at Laura Secord Secondary School, with accessibility upgrades. The addition will house a 2-storey cafeteria, an elevator, and washrooms on both levels. The existing cafeteria will be renovated into a Learning Commons, with a wheelchair lift to provide accessibility, and the existing library will be converted into two classrooms. The projected budget was increased by \$800,000 to a total of \$3,800,000, in order to accommodate increased construction costs, including the impact of the U.S. dollar, as well as the various requirements set out by the City of St. Catharines in order to obtain site plan approval. Superintendent Veld confirmed that the increase in costs will be funded through deferred surplus funds set aside for unexpected circumstances and will therefore not impact on other projects identified in the Multi-Year Capital Plan.

In response to the Request for Proposals (RFP) process for this project, tenders were received from ten (10) pre-qualified general contractors. The tenders, opened publically, ranged from a low bid of \$3,382,700 to a high bid of \$3,634,000. Board staff, with the project architect, reviewed the tenders and all were found to be complete with no errors or omissions. The low bid was submitted by Aldor Builders Ltd., a Niagara-based contracting firm. This company has completed many other renovation projects for the DSBN, including the cafeteria addition at Sir Winston Churchill S.S. and the St. Davids Public School addition.

The project timeline will see construction commence in January, 2016, and be complete for September, 2016.

Moved by: Lora Campbell
Seconded by: Jonathan Fast

"That the low bid received from Aldor Builders Ltd., in the amount of \$3,382,700 (plus HST), be accepted and a contract awarded for the cafeteria and accessibility upgrades at Laura Secord Secondary School."

CARRIED UNANIMOUSLY

NEXT MEETING

The next meeting is scheduled for January 20, 2016.

ADJOURNMENT

The meeting adjourned at 5:55 p.m.

Kevin Maves
Chair