

District School Board of Niagara

POLICY

SECTION:	BOARD GOVERNANCE AND ADMINISTRATION	POLICY:	A-9
TOPIC:	NAMING/RENAMING OF SCHOOLS	PAGE:	1 of 1
		DATE:	April 2011
REVIEW DATE:	April 2016	REVISED:	

The District School Board of Niagara recognizes that the naming/renaming of a school is a matter of considerable interest to the community to be served and to the staff and students who may be directly involved. As needed, an ad hoc committee shall be established in accordance with the following guidelines.

INITIATION OF APPLICATION

An individual or group may make application by letter to the Chair of the Board. With appropriate input from the Board members, the Chair and the Director of Education will determine the need to proceed with the formation of a committee.

COMPOSITION OF THE COMMITTEE

- Local Trustee(s)
- Principal representative (Principal designate, if possible)
- Community/Municipal representative
- Local School Council representative(s)
- Staff representative
- Plant and/or Planning Department representative(s)
- School Superintendent (serving as Chair and resource support)
- Historian from the Area

INPUT

1. The committee will seek input from "interested persons" through an invitation process issued via Board and school communication such as newsletters/notices and on-line media. Where possible, input will be sought from students likely to attend the school.
2. The committee will consider all suggestions and the information provided in support of the proposed name.
3. The committee will strive to acknowledge all written submissions.

RECOMMENDATION(S)

1. Based on the input received and the deliberations of the committee, a proposed 1st, 2nd and 3rd choice of names will be reported to the Board. Following discussion of the proposed names, the Trustees will submit their preferences by ballot and balloting will continue until there is a clear majority.
2. The Board will make the final decision and direct appropriate staff to implement this decision.

CRITERIA

To assist the committee in reviewing the input they have received, the following criteria should be used to guide their discussions and the development of their proposal(s). The school will not be named after a current employee or member of the Board. The school may be named:

- in honour of a person or event that has made a significant contribution to society;
- to recognize an historical name which once applied to the area in which the school is located;
- to identify the community served by the school;
- by using the name of the street on which the school is located.