



**DISTRICT SCHOOL BOARD OF NIAGARA**  
is accepting applications for

## **CASUAL DESIGNATED EARLY CHILDHOOD EDUCATORS (DECE's)**

Reporting to the principal, the casual Designated Early Childhood Educator (DECE) may be called to work on an "as-needed" basis to replace regular DECE's in any one of the Early Learning Program sites operated by the Board throughout the Niagara Region.

Interested applicants must be able to partner/collaborate with the classroom teacher to:

- Implement curriculum and address individual students' identified needs, strengths, stages of development and interests.
- Observe, monitor and assess the development of pupils in the Kindergarten Program.
- Implement and plan developmentally appropriate activities to build skills in literacy, numeracy and cognition through large and small group activities.
- Carry out specialized activities to support learning for children with an Individual Education Plan (IEP).
- Develop and maintain effective written, oral, non-verbal and electronic communication with children, families, coworkers, supervisors and individuals/agencies.
- Develop and implement programming and monitor accommodations and/or modifications.
- Provide positive social and emotional experiences to strengthen pro-social skills such as sharing, problem solving and cooperation.
- Organize and supervise children on field trips.
- Plan programs and environments for play and activities which create opportunities for developmental progress.
- Maintain a healthy emotional and social learning context for students.
- Assist children in daily routines, dressing, toileting and lunchtime activities.
- Maintain all appropriate records for students (e.g. attendance, health, etc.).
- Set up classroom (e.g. display, organization of materials, etc.).
- Attend appropriate school-level meetings and professional development activities.

Qualifications include:

- Two-year College Diploma in Early Childhood Education and must be in good standing with the Ontario College of Early Childhood Educators;
- Thorough knowledge of the Ministry of Education's Kindergarten Program and related legislation, Board policies and procedures;
- Ability to communicate in a sensitive, courteous manner with children, parents, staff and the general public and an understanding and commitment to confidentiality;
- Proven ability to follow policies and procedures in an appropriate and timely manner;
- Proven ability to deal with classroom management and emergency situations and to take appropriate actions based on established Board policies and procedures;
- Computer skills and strong organization/time management skills and the ability to meet deadlines;
- Ability to stand/walk for extended periods and move/carry equipment for program;
- Must be able to physically assist children as required (e.g. lifting, toileting) - may need to meet physical demands analysis;

Applications including cover letter, resume, three professional references and proof of membership in good standing with the College of Early Childhood Educators can be submitted as one attachment via email to [careers@dsbn.org](mailto:careers@dsbn.org).

Please reference **Casual DECE** in the subject line.

The District School Board of Niagara is committed to equity and inclusion in the recruitment and hiring of qualified staff who reflect the diversity of our region. We encourage submissions from candidates who represent the various dimensions of diversity. We will make interview and employment accommodations during the selection process, based on any of the human rights protected grounds. Please notify us in advance and we will work with you to meet your needs. Applicants are thanked for making known their interest in working for the District School Board of Niagara. We encourage applications from all qualified individuals; however, only those under consideration will be contacted.

W.R. Hoshizaki  
Director of Education

Sue Barnett  
Board Chair