



District School Board of Niagara invites applications for the following position:

SUPERVISOR OF ACCOUNTING

The Supervisor of Accounting provides vision and leadership in the development and implementation of policy initiatives that support the educational and business goals of the board and improve the quality of service delivery to all employees.

Reporting directly to the Controller of Finance, the Supervisor of Accounting is accountable for the oversight of accounts payable, accounts receivable, cash management, the financial administration of international students, scholarships and trust funds, as well as, responsible for the financial accountability of school-based funds management and internal audit functions. This position will also assist in the preparation of the year end financial package, audited financial statements, and the Board's budget development. The Supervisor will be expected to drive continuous improvement through standardizing processes, automating procedures and streamlining team accountabilities while ensuring operating department needs are met.

The preferred candidate will demonstrate strengths in the following areas:

- Exemplary leadership skills and the ability to prioritize and successfully complete projects with conflicting deadlines
- Proficiency in data analysis
- Strong report writing and presentation skills.

Qualifications required include:

- Professional Accounting Designation (CPA) or acceptable equivalent is preferred
- University degree in Business, Commerce, Finance or Accounting
- A minimum of five (5) years of demonstrated successful work experience in accounting, financial reporting, budgeting, procurement and/or process review, preferably working in or with the public sector
- A minimum of five (5) years of progressive management experience
- Experience in a unionized setting is preferred
- Experience with Public Sector Accounting (PSA) and not-for-profit accounting standards is preferred.

This position is part of the Board's Administrative Management Group

Salary Range: \$70,918 - \$84,431 per annum

This is a full-time position (35 hours per week) within the Board's Administrative Management group which includes a competitive salary and a comprehensive benefits package.

Applications including cover letter, resume, and three professional references must be submitted via email to careers@dsbn.org, by Wednesday, January 30, 2019 at 4:00 p.m.

Please reference **Supervisor of Accounting** in the subject line.

*Applicants are thanked for making known their interest in working for the District School Board of Niagara.
Only those applicants who have been selected for an interview will be contacted with respect to this advertisement.*

Warren Hoshizaki
Director of Education

Sue Barnett
Board Chair

The District School Board of Niagara is committed to inclusive, barrier-free recruitment and selection processes. We will offer accommodation for applicants as required throughout the stages of the recruitment and selection process. If you are contacted by the District School Board of Niagara regarding a job opportunity, please advise if you require accommodation. Information relating to accommodation will be addressed confidentially.