



District School Board of Niagara

CHECKLIST FOR REGISTRATION

September 2024

For international students NEW to the DSBN for academic study

The following required documents must be uploaded to your online registration account before submitting:

- Proof of the student's living/homestay address** in the Niagara Region (acceptable documents include: homestay agreement, lease agreement, property tax bill, utility bill, phone bill, internet bill)
 - Student's **passport ID page**
 - Student's **passport visa page** (if applicable)
 - Student's **Birth Certificate or Birth Registration**
 - Proof of Healthcare Insurance** (for the period of study) effective in Canada
 - Notarized Custodianship Declaration Forms (both pages 1 and 2)** for all students under 18 years of age (if parents are not in Canada)
 - the **first page** needs to be **signed by the Canadian custodian and notarized** (certified by a lawyer or notary) in Canada
 - the **second page** needs to be **signed by the parents** or legal guardians of the minor child and **notarized** in their home country
- *If a parent will be accompanying the student in Canada for the entire study period, the parent's passport ID page and visa (if applicable) are required instead of custodial documents.
- Letter of Acceptance** from DSBN
 - For secondary students only, Updated **Official Transcript/School Record** (if applicable)

The following two documents will be obtained at the immigration of the airport upon arrival. After you arrive in the Niagara Region, you can email these two documents to international@dsbn.org if you have previously submit your online registration.

- Valid Study Permit (actual study permit** that you obtained at the immigration office in the airport upon your arrival, not the approval letter) - for a study period longer than 6 months
- Passport page with Canadian customs arrival date stamp** (or flight boarding pass or ticket if there is no stamp)

Notes:

1. It is the sole responsibility of the student to maintain a valid Study Permit, purchase and maintain adequate insurance while studying at the DSBN.
2. Parent/custodian must report the student's immunization records directly to the Niagara Public Health online: <https://www.niagararegion.ca/health/vaccinations/reporting.aspx>