



CHECKLIST FOR REGISTRATION

For international students NEW to the DSBN for academic study

The following required documents must be uploaded to your online registration account before submitting:

- Proof of the student's living/homestay address** in the Niagara Region. Acceptable documents include:
 - Homestay agreement/contract
 - Lease agreement, for example, a parent will be accompanying a student and rent a place to live
 - If the student lives with a relative/family friend, the local connection can write a simple note indicating that the student will be staying with them at what address, and then provide a bill (utility, property tax, land phone, internet, etc..) showing the local connection's name and address

- Student's **passport ID page**
- Student's **passport visa page** or **eTA**
- Student's **Birth Certificate or Birth Registration** showing the parents' names
- Notarized Custodianship Declaration Forms (both pages 1 and 2)** for all students under 18 years of age (if parents are not in Canada)
 - the **first page** needs to be **signed by the Canadian custodian and notarized** (certified by a lawyer or notary) in Canada
 - the **second page** needs to be **signed by the parents** or legal guardians of the minor child and **notarized** in their home country

*If a parent will be accompanying the student in Canada for the entire study period, the parent's passport ID page and visa (if applicable) are required instead of Custodianship Declaration Forms.

- Letter of Acceptance** from DSBN
- For secondary students only, Updated **Official Transcript/School Record** (if applicable)
- Proof of Healthcare Insurance** effective for the period of study in Canada (for those who submitted an application before StudyInsured was launched)

The following two documents will be obtained at the immigration of the airport upon arrival. After you arrive in the Niagara Region, you can email these two documents to international@dsbn.org if you have previously submitted your online registration.

- Valid Study Permit (actual study permit** that you obtained at the immigration office in the airport upon your arrival, not the approval letter) - for a study period longer than 6 months
- Passport page with Canadian customs arrival date stamp** (or flight boarding pass or ticket if there is no stamp)

Note: Parent/custodian must **report the student's immunization records directly to the Niagara Public Health** online: <https://www.niagararegion.ca/health/vaccinations/reporting.aspx>