



**District School Board of Niagara**  
**CHECKLIST FOR REGISTRATION 2024-2025**  
**For international students NEW to the DSBN for academic study**

**The following required documents must be uploaded to your online registration account before submitting:**

- Proof of the student's living/homestay address** in the Niagara Region. Acceptable documents include:
  - Homestay agreement/contract
  - Lease agreement, for example, a parent will be accompanying a student and rent a place to live
  - If the student lives with a relative/family friend, the local connection can write a simple note indicating that the student will be staying with them at what address, and then provide a bill (utility, property tax, phone, internet, etc..) showing the local connection's name and address
- Student's **passport ID page**
- Student's **passport visa page** or **eTA**
- Student's **Birth Certificate or Birth Registration**
- Proof of Healthcare Insurance** (for the period of study) effective in Canada
- Notarized Custodianship Declaration Forms (both pages 1 and 2)** for all students under 18 years of age (if parents are not in Canada)
  - the **first page** needs to be **signed by the Canadian custodian and notarized** (certified by a lawyer or notary) in Canada
  - the **second page** needs to be **signed by the parents** or legal guardians of the minor child and **notarized** in their home country

\*If a parent will be accompanying the student in Canada for the entire study period, the parent's passport ID page and visa (if applicable) are required instead of custodial documents.
- Letter of Acceptance** from DSBN
- For secondary students only, Updated **Official Transcript/School Record** (if applicable)

The following two documents will be obtained at the immigration of the airport upon arrival. After you arrive in the Niagara Region, you can email these two documents to [international@dsbn.org](mailto:international@dsbn.org) if you have previously submitted your online registration.

- Valid Study Permit (actual study permit** that you obtained at the immigration office in the airport upon your arrival, not the approval letter) - for a study period longer than 6 months
- Passport page with Canadian customs arrival date stamp** (or flight boarding pass or ticket if there is no stamp)

Note: Parent/custodian must **report the student's immunization records directly to the Niagara Public Health** online: <https://www.niagararegion.ca/health/vaccinations/reporting.aspx>