



DISTRICT
SCHOOL BOARD
OF NIAGARA
Achieving success together

191 Carlton Street
St. Catharines, ON
L2R 7P4

Regular Board Meeting

Monday, June 24, 2019

Education Centre

St. Catharines

6:15 - 7:00 pm [Private Session]

7:00 - 10:00 pm [Public Session]

A G E N D A

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory
2. Call to Order and Noting of Members Absent
3. Declaration of Conflict of Interest

B. COMMITTEE OF THE WHOLE

1. Motion to Move to Committee of the Whole (Private Session)
2. Motion to Return to Open Board (Public Meeting)

C. SINGING OF 'O CANADA'

Megan Dyck, Eliza-Beth Krogman, and Eden Smith, Special Olympics athletes, will sing 'O Canada' via video

D. REFLECTIVE READING

By Trustee Kevin Maves

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Recommended Motion:

“That the Agenda be adopted.”

2. Approval of Board Minutes

Pages 7-20

Recommended Motion:

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated May 28, 2019 be confirmed as submitted.”

3. Business Arising from the Minutes

4. Ratification of Business Conducted in Committee of the Whole

Recommended Motion:

“That the business transacted in Committee of the Whole be now ratified by the Board.”

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

1. Director’s Report and Recognition

W Hoshizaki
Pages 21-24

- a) Director’s Update to Trustees

G. STUDENT ACHIEVEMENT REPORT

H. DELEGATIONS

I. BOARD RECESS (Optional)

J. OLD BUSINESS

1. ACCOUNTS

S Veld
Page 25

Recommended Motion:

“That the Summary of Accounts paid for the month of May, 2019, totaling \$19,688,641.21 be received.”

2. REPORT OF THE PROGRAM AND PLANNING COMMITTEE

D Schaubel
Pages 26-49

Recommended Motions:

“That the report of the Program and Planning Committee dated June 3, 2019 be received.”

“That the report of the Educational Research Committee of May 23, 2019 be received.”

3. REPORT OF THE AUDIT COMMITTEE

S Veld
Pages 50-70

Recommended Motions:

“That the report of the Audit Committee dated June 10, 2019 be received as information.”

“That the report of the Regional Internal Audit Status Report be received.”

“That the 2019-20 Risk Assessment Update and Audit Plan Proposal be approved.”

“That the 7-month specified procedures report for the period ending March 31, 2019 be received.”

“That KPMG be appointed external auditors for the District School Board of Niagara for a one-year term commencing September 1, 2019.”

4. REPORT OF THE PARENT INVOLVEMENT COMMITTEE

N Beamer / D Newton
Pages 71-72

Recommended Motion:

“That the report of the Parent Involvement Committee dated June 11, 2019 be received.”

5. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE

A Bradnam / S Mitchell
Pages 73-76

Recommended Motions:

“That the report of the Special Education Advisory Committee dated June 13, 2019 be received.”

“That the 2019-20 DSBN Special Education Plan be approved.”

6. REPORT OF THE FINANCE COMMITTEE

K Maves
Pages 77-107

Recommended Motions:

“That the report of the Finance Committee dated June 19, 2019 be received.”

“That the Interim Financial Report for the period ending April 30, 2019, be received.”

“That the Baseline Classroom Technology allocation be approved.”

“That the Preliminary 2019-20 Budget be received.”

“That the Preliminary 2019-20 Budget include:

- \$64,000 to support Indigenous and Teaching Students with Communications Needs (Autism Spectrum Disorder) Additional Qualification Courses;
- \$30,240 to support Tutors in the Classroom;
- \$107,000 for 1.0 FTE Secondary Math Instructional Coach;
- \$74,000 for 2.0 FTE Itinerant Educational Assistants;
- \$35,000 to support Education Foundation of Niagara (EFN) for 2019-20 and that EFN provide a short-term plan, long-term plan and a financial plan to be presented to the Finance Committee in September.”
- That the 2019-20 Revenue and Expenditure Budget in the amount of \$476,224,920 be approved and the estimate forms be submitted to the Ministry of Education.”

“That the 2019-20 District School Board In-Year Deficit Elimination Plan be approved.”

“That authority be delegated to the Director of Education and the Superintendent of Business Services jointly to approve property matters in July and August that would otherwise require Ad Hoc Properties Disposal Committee and Board approval and, report such approvals at the September 2019 Ad Hoc Properties Disposal Committee meeting.”

7. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE

L Campbell
Page 108

Recommended Motion:

“That the report of the Supervised Alternative Learning Committee dated June 21, 2019 be received.”

8. REPORT OF THE STUDENT TRUSTEE SENATE (Verbal Report)

A Qayum / K Smith

Student Trustees Amal Qayum and Keylee Smith will present information about the Student Voice Project.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

L. NEW BUSINESS

M. INFORMATION AND PROPOSALS

1. Staff Reports

2. Trustee Information Session

3. Correspondence and Communications

4. Trustee Communications and School Liaison

5. Ontario Public School Boards' Association Report

- a) Trustees will be asked to appoint DSBN representatives for the Ontario Public School Boards' Association (OPSBA) Director and Voting Delegate and the Alternate Director and Alternate Voting Delegate for the 2019-2020 term.

Recommended Motions:

"That Trustee _____ be appointed to serve as OPSBA Director and to hold the position of Voting Delegate for the Annual General Meeting and Regional Council meetings for the 2019-2020 term."

"That Trustee _____ be appointed to serve as OPSBA Alternate Director and to hold the position of Alternate Voting Delegate for the Annual General Meeting and Regional Council meetings for the 2019-2020 term."

6. Future Meetings

Page 109

The September 2019 calendar is attached.

N. Ratification of Business Conducted in this Regular Meeting

Recommended Motions:

"That the business transacted by the Board of Trustees at its meeting held on June 24, 2019 be now ratified by the Board."

"That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day."

O. ADJOURNMENT

Recommended Motion:

"That this meeting of the District School Board of Niagara be now adjourned."



**THE MINUTES OF THE
REGULAR MEETING OF THE
DISTRICT SCHOOL BOARD OF NIAGARA**

BOARD ROOM – EDUCATION CENTRE

May 28, 2019

6:15 – 6:32 p.m. (Private Session)

6:57 – 8:58 p.m. (Public Session)

ATTENDANCE:

Board: Kate Baggott, Alex Bradnam, Sue Barnett (Chair), Nancy Beamer, Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel (Vice Chair)

**Student
Trustee:** Amal Qayum and Keylee Smith

Officials: Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Wesley Hahn, Helen McGregor, Marian Reimer Friesen, Kelly Pisek, JoAnna Roberto, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Kim Yielding, Karen Bellamy, Cheryl Morgan

**Recording
Secretary:** Christina Dero

**Technical
Support:** Wendy Coit

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. Call to Order and Noting of Members Absent

Chair Barnett called the Regular Meeting of the Board to order at 6:57 p.m. and welcomed guests in the gallery.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Dave Schaubel
Seconded by Kate Baggott

“That the Board do now enter Committee of the Whole.”

CARRIED

Moved by Nancy Beamer
Seconded by Elizabeth Klassen

“That the Board do now return to open meeting.”

CARRIED

The Board returned to open meeting at 6:32 p.m.

C. SINGING OF “O CANADA”

The Board stood as “O Canada” was performed by the Kate S. Durdan Public School choir, via video.

D. REFLECTIVE READING

Trustee Klassen shared a reflective reading.

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Moved by Elizabeth Klassen
Seconded by Nancy Beamer

“That the Agenda be adopted.”

CARRIED

2. Approval of Board Minutes

Moved by Alex Bradnam
Seconded by Lora Campbell

“That the Minutes of the Regular meeting of the District School Board of Niagara dated April 23, 2019 be confirmed as submitted.”

CARRIED

BUSINESS OF THE BOARD – continued**3. Business Arising from the Minutes**

There was no business arising from the minutes.

4. Ratification of Business Conducted in Committee of the Whole (Private Session)

Moved by Dave Schaubel
Seconded by Doug Newton

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**1. Director’s Report and Recognition****a) Director’s Recognition****i) Michelle Shannon, Volunteer, Valley Way Public School**

Director Hoshizaki recognized Michelle Shannon for her extensive volunteer time and for all she does to help make Valley Way Public School such an amazing place to be.

Director Hoshizaki presented Michelle Shannon with a token of the Board’s appreciation for her extraordinary contributions.

ii) Gerry Graziani, Head Custodian, Eastdale Secondary School

Director Hoshizaki recognized Gerry Graziani for 42 years of dedicated service with the DSBN and for the positive impact that he has made on students.

Director Hoshizaki presented Gerry Graziani with a token of the Board’s appreciation for his extraordinary contributions.

iii) Lory McMullen and Rudy Klassen, Teachers, ROUTES Program Staff

Director Hoshizaki recognized Lory McMullen and Rudy Klassen for their ability to build strong relationships and for their commitment to student success.

Director Hoshizaki presented Lory McMullen and Rudy Klassen with a token of the Board’s appreciation for their extraordinary contributions.

EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued**b) Director’s Update to Trustees**

Director Hoshizaki provided information and updates on the following:

- DSBN Heritage Fair
- Silver Birch® & Red Maple™ Student Conference
- Blue Spruce™ Family Literacy Celebration
- DSBN White Pine™ Student Conference
- Math Olympics
- Governor Simcoe SS Robotics
- Music Monday
- Mindset Matters Student Leadership Conference
- Mental Health Awareness
- CONNECT Conference
- Diplôme d'études de langues françaises (DELF)
- DSBN Students Receive Major University Scholarships
- Skills Competition
- The Ontario Association for Mathematics Education (OAME) Award
- OCTE Excellence in Teaching Award
- Landscape of Nations
- Exciting Updates from Pine Grove Public School

Director Hoshizaki shared videos that highlighted:

- DSBN White Pine™ Student Conference
- DSBN Music Monday
- DSBN Mindset Matters Conference

Director Hoshizaki added that new turf fields at Westlane Secondary School, Port Colborne High School, and E. L. Crossley Secondary School are completed or near completion.

2. Educational Showcases**a) St. David’s Public School – Bee You**

Superintendent Hahn introduced students from the St. David’s Public School Technovation Team. The club is for girls who are 10 years of age or older and provides opportunities for them to take part in STEM activities.

St. David’s Public School Principal Tracey Leemet introduced the four students and explained that they started working together in October to identify a problem, create a plan, and come up with a solution. They presented their pitch at regional competition and they earned a silver medal.

Josh Bateson, teacher, thanked the Board for the training, tools, and opportunities that made this program possible.

EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued**Educational Showcases****St. David’s Public School – Bee You**

The students presented the *Be Yourself* App called Bee You. The students developed the app as a way to provide a stronger support system for youth that are dealing with stress and mental health problems in the community. The app allows students to express themselves, deal constructively with their stress, and access support. Some features include breathing techniques to reduce stress and bring anxiety levels down, a map to show local supports that are available in the community, inspirational quotes, and a journal.

b) Greendale Public School – Girls Empowering Girls

Superintendent Roberto introduced the Greendale Public School Gator Girls, who worked together to develop an app to help inspire girls to believe in themselves, set goals, and gain inspiration.

Greendale Public School Principal Carl Glauser introduced Teacher, Mrs. Fougere, who explained that this is the first year that the girls took part in coding activities. They identified a problem, conducted research, and then developed an app to solve the problem.

The students presented *GEG*, an app created by girls for girls. The app aims to offer girls a place to feel safe, gain self-confidence, and empower girls aged 8-13. Users get effective advice and are provided positive support and empathy. Features include daily inspirational quotes, a websites and information feature, a goals feature, and a frequently asked questions section.

G. STUDENT ACHIEVEMENT REPORTS

There was no student achievement report.

H. DELEGATIONS

There were no delegations.

I. BOARD RECESS

There was no Board recess.

J. OLD BUSINESS**1. ACCOUNTS**

Moved by Kevin Maves
Seconded by Jonathan Fast

“That the Summary of Accounts paid for the month of April 23, 2019, totaling \$18,567,462.22 be received.”

CARRIED

2. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE

Moved by Alex Bradnam
Seconded by Shannon Mitchell

“That the report of the Special Education Advisory Committee dated May 9, 2019 be received.”

CARRIED

Trustee Mitchell reported that the Special Education Advisory Committee received an inspirational Student Voice Presentation from a grade 12 Governor Simcoe Secondary School student. Trustee Mitchell provided a reminder of the upcoming DSBN Special Olympics which will be held on June 12, 2019 at Welland Centennial Secondary School.

3. REPORT OF THE STUDENT TRUSTEE SENATE

Moved by Keylee Smith
Seconded by Amal Qayum

“That the report of the Student Trustee Senate dated May 14, 2019 be received.”

CARRIED

Student Trustee Smith reported that Student Senators had the opportunity to report on the findings of their school-based Student Voice forums during the Student Trustee Senate meeting. Student Trustees will share these findings during the next Board meeting.

4. REPORT OF THE POLICY COMMITTEE

**Moved by Alex Bradnam
Seconded by Elizabeth Klassen**

“That the report of the Policy Committee dated May 14, 2019 be received.”

“That Policy A-17 Advertising Expenditures for Public Information and Awareness be approved as received and adopted.”

“That Policy D-08: Co-operative Education/Experiential Learning be approved as received and adopted.”

“That Policy C-03: Service Accessibility Standards for Ontarians with Disabilities be approved as amended and adopted.”

“That Policy E-13: Attendance Support Program be approved as received and adopted.”

“That Policy A-13: Board Logo be approved as received and adopted.”

“That Policy G-08: District School Board of Niagara Code of Conduct be approved as received and adopted.”

CARRIED

Trustee Bradnam provided a summary of the policies that were up for review, and added that the committee also looked at which policies would be a starting point for the Policy Committee in the upcoming school year.

5. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE

**Moved by Lora Campbell
Seconded by Doug Newton**

“That the report of the Supervised Alternative Learning Committee dated May 15, 2019 be received.”

CARRIED

Trustee Campbell reported that the Supervised Alternative Learning Committee reviewed and approved 3 cases during the May 15, 2019 meeting.

6. REPORT OF THE FINANCE COMMITTEE

**Moved by Kevin Maves
Seconded by Dave Schaubel**

“That the report of the Finance Committee dated May 23, 2019 be received.”

OLD BUSINESS – continued

REPORT OF THE FINANCE COMMITTEE

“That Policy J-01: Transportation Eligibility and Service be approved as received and adopted.”

“That the Award of Contracts Summary Report for the period ended April 30, 2019, be received.”

“That the Interim Financial Report for the period ending February 28, 2019, be received.”

“That the Multi-Year Capital Plan be received, and staff be authorized to proceed with all identified projects up to and including the 2019-20 year, subject to confirmation of necessary Ministry of Education capital funding approvals.”

“That the 2019-20 Preliminary Revenue Budget be received.”

CARRIED

Trustees agreed to amend the wording of the motion regarding Policy J-01 to include the words ‘be approved as received and adopted.’

Trustee Maves provided a detailed summary of the Finance Committee meeting held on May 23, 2019.

In response to a request from a Trustee, the first sentence on page 57 of the Finance Committee minutes will be revised to reflect the correct date of February 28, 2019.

In response to a question from a Trustee, Director Hoshizaki explained that some instructional coaches will be returning to classrooms in order to protect the programs in secondary schools.

Chair Barnett provided a reminder of the upcoming Finance Committee meeting on June 19, 2019.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

There were no questions asked of or by Board members.

L. NEW BUSINESS

1. REPORT OF THE CODE OF CONDUCT INVESTIGATION COMMITTEE

**Moved by Lora Campbell
Seconded by Dave Schaubel**

“That the report of the Code of Conduct Investigation Committee dated May 28, 2019 be received.”

CARRIED

Chair Barnett explained that DSBN is considering its first formal Code of Conduct complaint since the Board passed its new Code of Conduct in September 2018. At the inauguration of this current Board, all Trustees agreed to abide by the Board’s Code of Conduct and the Enforcement Procedures

Chair Barnett reminded Trustees of the process laid out by the Trustee Code of Conduct and the Education Act and added that no determination has been made as to whether a Breach of the Code of Conduct has occurred. Under the Code of Conduct and the *Education Act*, only the whole Board of Trustees can make that determination. Only where the Board determines that a Trustee has breached the Code of Conduct will the Board then consider what, if any sanction it will impose on the Trustee.

Any resolution about whether a breach occurred and what, if any, sanction will apply will be passed in open session and under the DSBN Code of Conduct, the resolution must pass by a 2/3 majority.

Chair Barnett explained that she received a written formal complaint from Trustee Fast alleging that Trustee Baggott breached 2 sections of the Code of Conduct:

Chair Barnett added that The Code of Conduct Investigation Committee then commenced its investigation into the facts of the complaint and as part of its process, it offered both Trustee Fast and Baggott the opportunity to submit written and oral statements.

In response to questions from Trustees, Chair Barnett clarified that if Trustees wish to pursue this matter further, a motion would be needed.

**Moved by Elizabeth Klassen
Seconded by Lora Campbell**

“That the Board take a 5-minute recess.”

CARRIED

The Board took at 5-minute recess and reconvened at 8:28 p.m.

M. INFORMATION AND PROPOSALS

1. Staff Reports

a) Request to Begin School Naming Process

Superintendent McGregor requested that Beamsville District Secondary School and Grimsby Secondary School come together to begin the process of naming the new secondary school being built in West Niagara that is proposed to open in September 2022.

**Moved Elizabeth Klassen
Seconded Doug Newton**

“That the request to begin the naming process for the new West Niagara Secondary School in September 2019 as per Policy A-09, be approved.”

CARRIED

b) DSBN Strategic Plan Process 2020-2025 Report

**Moved by Alex Bradnam
Seconded by Shannon Mitchell**

“That the Board appoint up to five Trustees (one as Chair of the committee), and the Student Trustees, to be members of the Ad Hoc DSBN Strategic Plan 2020-2025 Advisory Committee.”

CARRIED

Director Hoshizaki provided background information about the current strategic plan development process and added that it is time to revisit the strategic plan to set direction for the next 5 years. Director Hoshizaki provided a timeline for the development and implementation of DSBN's Strategic Plan 2020-2025.

Chair Barnett asked that Trustees interested in serving on the committee let her or Director Hoshizaki know.

2. Trustee Information Session

There was no Trustee information session.

3. Correspondence and Communication

There was no correspondence or communication.

4. Trustee Communications and School Liaison

a) Trustee Campbell provided updates on recent Education Foundation of Niagara events.

INFORMATION AND PROPOSALS – continued

- The 11th Annual Prom Project took place on April 6, 2019 with 3 locations in Niagara. Formal wear was provided for over 400 students.
 - The CONNECT Conference took place on May 1, 2019.
 - McHappy Day was held on May 8, 2019 and EFN was selected as one of the charities of choice.
 - EFN Executive Director Laura Byers kicked off the inaugural Leave a Legacy Giving program on May 1, 2019. A short video launched today on EFN social medial platforms and will run until the end of the month.
 - DSBN Academy recently received \$25,000 from RBC to be used towards technology that is needed when attending college or university.
 - The EFN Golf Classic will take place on June 7, 2019.
 - The Know Your Power Conference will be held on October 20, 2019. This is the first in a series of workshops to support student bursaries.
 - Beat the Brainiacs will be held on November 7, 2019.
- b) Trustee Bradnam reported that the Rankin Run took place on May 25, 2019, with many schools taking part. All funds raised by schools stay in our communities.
- c) Trustee Bradnam reported that Niagara Nutrition Partners is having their breakfast this coming Thursday to raise money for breakfast programs in schools.
- d) Superintendent Dickson provided a reminder of the upcoming DSBN Special Olympics on June 12, 2019. This is the first year that it will take place at Welland Centennial Secondary School. Trustees received an event t-shirt that was designed by DSBN students.
- e) Chair Barnett reported attending DSBN Forest of Reading events.
- f) Chair Barnett reported attending DSBN's CONNECT Conference as an Education Foundation of Niagara volunteer.
- g) Chair Barnett reported attending DSBNs Music Monday event.
- h) Chair Barnett reported attending the Princess Elizabeth Public School Community Night.
- i) Chair Barnett reported giving a presentation to Welland City Council.

INFORMATION AND PROPOSALS – continued**Trustee Communications and School Liaison**

- j) Trustee Mitchell reported attending the Westlane Cares Aids Walk.
- k) Trustee Mitchell reported attending a plant sale at Westlane Secondary School. The greenhouse and DIGit program at Westlane offer a lot of opportunities for DSBN students.
- l) Trustee Mitchell reported attending the Welcome to Kindergarten event at Cherrywood Acres.
- m) Trustee Mitchell reported attending the Niagara Folk Arts open house.
- n) Trustee Beamer reported that students at Prince of Wales Public School in Thorold have been learning about indigenous culture. Parents and students were invited to share authentic food, see art displays, singing, and dancing.
- o) Trustee Beamer reported attending A.K. Wigg Public School's drama production of Willy Wonka Jr., which was recently held at Welland Centennial Secondary School.
- p) Trustee Beamer reported that A.K. Wigg Public School recently held a garage sale to raise funds to help with the playground equipment project.
- q) Trustee Baggott reported attending the St. Catharines Collegiate plant sale.
- r) Trustee Baggott reminded Trustees about upcoming Fun Fair events at DSBN schools.
- s) Trustee Baggott recognized and thanked the DSBN students who acted as volunteers and dancers at the recent Folk Arts Festival.

Information on events and news happening within the Board can be found at www.dsbn.org and/or on the schools' websites.

5. Ontario Public School Boards' Association (OPSBA) Report

Trustee Baggott reported attending the OPSBA Board of Director's Meeting in Toronto on May 3– 4, 2019, where she had the opportunity to preview The OSTA-AECO Vision Document, Students' Vision For Education

Student Trustee Qayum explained that the Student Vision includes 35 recommendations from students in 6 key areas. The report can be found at www.osta-aeco.org.

INFORMATION AND PROPOSALS – continued**Ontario Public School Boards' Association (OPSBA) Report**

Trustee Baggott urged Trustees to look at the legislative updates at www.opsba.org and to review the Vision Document.

Information published by the Ontario Public School Boards' Association is available at www.opsba.org.

6. Future Meetings

The calendar of June 2019 meetings was provided.

Move Supervised Alternative Learning Committee meeting to June 21, 2019.

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Moved by Kate Baggott
Seconded by Elizabeth Klassen

“That the business transacted by the Board of Trustees at its meeting held on May 28, 2019 be now ratified by the Board.”

CARRIED

Moved by Nancy Beamer
Seconded Shannon Mitchell

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

O. ADJOURNMENT

Moved by Alex Bradnam
Seconded by Doug Newton

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

ADJOURNMENT – continued

The meeting adjourned at 8:58 p.m.

SUE BARNETT, Chair

WARREN HOSHIZAKI, Director of Education
and Secretary

**June 24, 2019 Board Meeting
Director's Update to Trustees**

Local

Skills Canada National Competition

Stamford Collegiate student, Michael Shannon, has earned a national gold medal in the hairstyling competition at the 25th annual Skills Canada National Competition which was held in Halifax on May 28 and 29. At this same competition, Michael also received the Best of Region award for the highest score.

As well, Myles Jackson, student at Port Colborne High School finished sixth in all of Canada in welding. The competition was extremely close with only a few points separating the top ten placements in this category.

Thanks to both Michael and Myles for representing the DSBN with pride and for showcasing their amazing skills. Congratulations!

2018-2019 2e Concours Impromptu: Finalistes

On May 4 the following students represented the DSBN at the Canadian Parents for French Festival in Toronto. While at the event the students celebrated their accomplishments with other students from Ontario.

First Place Grade 4-6

Alyssa Hoyle ~ Nelles PS ~ Core
Dmitrii Zelenyi ~ Central French Immersion PS ~ Extended
Amy Brown ~ Central French Immersion PS ~ Immersion

First Place Grade 7-8

Sandra Lee ~ DSBN Academy ~ Core
Misbah Memon ~ Jeanne Sauvé French Immersion PS ~ Extended
Deanna Novosad ~ Central French Immersion PS ~ Immersion
Charlotte Bohonos ~ Central French Immersion PS ~ Francophone

A.N. Myer SS Robotics

This year, the A.N. Myer Secondary School grade 11 robotics team had a truly outstanding and successful season. The team, consisting of Aiden Lapointe, Austin Papetti, Ryan Bush, Sasha VanDyk, Sara Ciganovic, and Rowan McDowell worked for countless hours over an eight month period, and collected several trophies as a result of their hard work.

In preliminary tournaments, the team won two separate tournaments and picked up five major awards for

the design and construction of their robot. At the provincial championship, the team scored the fourth highest score in the skills competition, qualifying them for the world championship in Kentucky. Out of 580 present at the global event, A.N. Myer SS was successfully able to secure the 22nd highest skills score in the world!

As well, the team was presented the “Create Award” for the creative design and fabrication of their robot. Thank you to teachers Pat Stewart and David Lupish, as well as the Lapointe family for their support and guidance throughout the season.



Spring Math Challenge

On May 14 at Club Roma, 36 students from nine different secondary schools embarked on a fun-filled mathematical adventure. Teams were made up of two students from grade 10 applied and two students from grade 11 college who worked as a group to solve three math challenges throughout the day.

The purpose of this day was to give students an opportunity to engage in mathematical problem solving, to communicate mathematically and to connect with other students. A great day was had by all students and teachers!



First Ever High School Sledge Hockey Game

Last month, Port Colborne High School and Westlane Secondary School participated in the inaugural High School Sledge Hockey Challenge at the Vale Health and Wellness Centre in Port Colborne. Approximately 200 students, staff and parents were in the stands to watch the game where Ron MacLean, host of Hockey Night in Canada served as a referee. A great time was had by all and plans are already underway for next year.



TC² Award for DSBN

I am pleased to announce that the Critical Thinking Consortium has awarded the District School Board of Niagara with the L.B. Daniels Award in recognition of exemplary service in the promotion of critical thinking.

LeRoi B. Daniels was a founding member of TC² and an author of the model of critical thinking that forms the conceptual foundation of the Consortium's work. TC² created this award to honour Dr. Daniels' contribution to the understanding and implementation of critical thinking throughout his career. An individual or an organization exhibiting exemplary service in critical thinking can obtain the L.B. Daniels Award. Recipients have selflessly dedicated themselves to the promotion of critical thinking, often volunteering hours and days of their own time to help other teachers and schools improve children's thinking skills and to raise levels of academic performance by engaging students in thought-provoking activities that challenge the mind and promote active learning.

TC² have been awarding this honour since 2001 and have never before given it to an entire school district. The District School Board of Niagara has been recognized for having so many leaders who have demonstrated a long-term and deep commitment to nurturing high quality thinking in all learners from children as young kindergarten students to classroom teachers in all grades, curriculum consultants, principals and vice principals of both divisions, and superintendents.

DSBN Academy Welcomes Salva Dut



On June 6, the students of the DSBN Academy were excited to welcome Salva Dut to their school. Dut was the subject of the book "A Long Walk to Water" that has become part of the English program for grade seven students at the Academy. Over the past four years, students at the Academy have been inspired by the book and have undertaken fundraising efforts for the charity "Water for South Sudan." As a result, they were selected to have Salva speak to them about his experience growing up in South Sudan, and the push to bring clean drinking water to rural communities in the impoverished nation.

National Indigenous Peoples Day

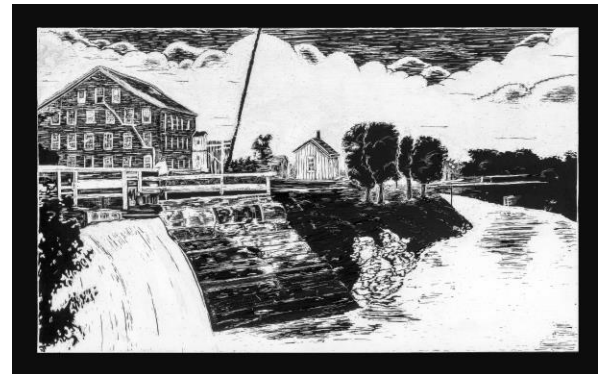
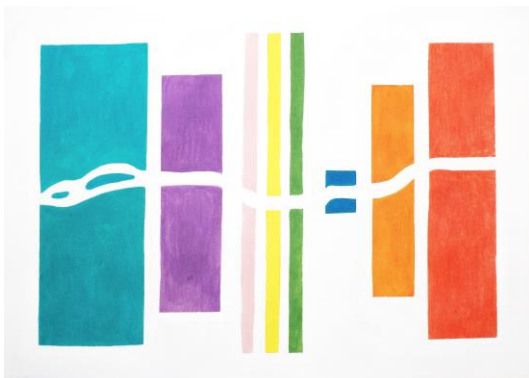
A Sunrise Ceremony at the DSBN Education Centre took place on Friday, June 21 to recognize National Indigenous Peoples Day. Approximately 50 people attended the 5:30 am ceremony which was led by Elder Jackie Labonte.

Niagara Health System and District School Board of Niagara

We are proud of our collaboration with the Niagara Health System (NHS) to combine art and student voice at the DSBN with patient and employee engagement at the NHS.

Abbi, a student at Thorold Secondary School, supported by teacher Kim Duggan, created four art pieces for the NHS. Abbi was encouraged to create four different views of Niagara's canal system, and was empowered to use any artistic ideas or techniques she wanted. DSBN Printing Services enlarged Abbi's art and printed it on large scale vinyl. These now very large art pieces will be used as photo backdrops for patients and staff as part of their system-wide engagement initiative. Abbi will be recognized on June 25 at the Niagara Health AGM for her amazing artwork and contribution to the NHS.

The project was created by Kim Yielding, DSBN Chief Communications Officer and Caroline Bourque-Wiley, NHS Communications Director, and supported by Superintendents Helen McGregor and Leanne Smith.



SUMMARY OF ACCOUNTS

Background and Rationale:

The Summary of Accounts is regularly presented to the Trustees in order to disclose the Board expenditures paid during the previous month. The Summary highlights the costs associated with employee benefits, transportation, utilities, and the total of all other non-salary expenditures.

Summary of Accounts:

A summary of accounts paid for the month of May 2019, is as follows.

Employee Benefits	\$ 11,401,038.03
Transportation	2,252,913.41
Utilities	854,804.19
Other	<u>5,179,885.58</u>
Total	<u>\$ 19,688,641.21</u>

Recommended Motion:

“That the Summary of Accounts paid for the month of May 2019, totaling \$19,688,641.21 be received.”

Respectfully submitted,

Stacy Veld
Superintendent of Business Services

Board Meeting of June 24, 2019

For further information, please contact Stacy Veld or the Director of Education.

PROGRAM AND PLANNING COMMITTEE



Tuesday, June 4, 2019
6:00 p.m.
Grimsby Lincoln Room – Education Centre

MINUTES

Present:

Trustee Committee Members: Dave Schaubel (Chair), Nancy Beamer, Jonathan Fast , Kevin Maves, Shannon Mitchell

Trustee Guests: Sue Barnett, Alex Bradnam, Kate Baggott

Administration: Warren Hoshizaki, Director of Education
JoAnna Roberto, Area 1 Supt. of Curriculum and Student Achievement (K-8)
Helen McGregor, Area 7A Supt. of Curriculum and Student Achievement (9-12)
Michael St. John, Superintendent of Area 6 Schools

Guests: Jamie Groat, Indigenous Consultant K-8
Paul Taylor, Student Achievement Leader 9-12

Recording Secretary: Tamara Lockhart, Administrative Assistant

CALL TO ORDER

Chair Dave Schaubel called the meeting of the Program and Planning Committee to order at 6:00 p.m.

APPROVAL OF THE AGENDA

“That the agenda be approved as presented.”

Moved by Nancy Beamer, seconded by Shannon Mitchell

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

NEW BUSINESS

Indigenous Education Report 2019 Presentation

Superintendents JoAnna Roberto and Helen McGregor presented the Indigenous Education Report 2019 together with Jamie Groat, Indigenous Consultant (K-8) and Paul Taylor, Student Achievement Leader (9-12).

DSBN has developed an Indigenous Education Report from December 2018 - June 2019 with sections focusing on student voice and educator professional development which are in alignment with the DSBN's Board Improvement Plan for Student Achievement (BIPSA) and highlights DSBN's work in engagement, awareness, supporting educators and student achievement.

Educational Research Committee

Superintendent Michael St. John updated the committee on four newly proposed research projects.

Proposal #1: *Teachers' Perceptions of Students' Postsecondary Aspirations*

Proposal #2: *Migration in Mathematics Classrooms: Promoting Intercultural Dialogue in School Mathematics*

Proposal #3: *The 2019 Principal School Mental Health Surveys (2019 SMHS)*

Proposal #4: *Integrated Transition Planning for Youth with an Intellectual/Developmental Disability: A Social Return on Investment Perspective*

Moved by Kevin Maves , seconded by Jonathan Fast

"That the report of the Educational Research Committee of May 23, 2019 be received."

CARRIED

One School System

Discussion took place regarding the One School System. The Program and Planning committee asked Trustee Kate Baggott (DSBN OPSBA delegate) to request that the Agenda Item: One School System be added to the OPSBA AGM agenda – Central West Regional meeting in Toronto this July 3-5, 2019.

OTHER BUSINESS

There was no other business.

NEXT MEETING

The next Program and Planning Committee meeting is scheduled for Tuesday, September 10 at 6:00 p.m. in the Grimsby Lincoln Room at the Education Centre.

ADJOURNMENT

Moved by Nancy Beamer, seconded by Shannon Mitchell

"That the meeting of the Program and Planning Committee adjourn."

CARRIED

The meeting adjourned at 7:33 p.m.



AUDIT COMMITTEE

MINUTES OF OPEN SESSION MEETING

Monday, June 10, 2019
5:30 p.m.

Education Centre
Grimsby-Lincoln Room

Present:

Audit Committee External Members: Lons Kushner (Committee Chair)
Yusuf Essop

Trustee Audit Committee Members: Kate Baggott, Sue Barnett, Alex Bradnam (alternate for Jonathan Fast)

DSBN Administration: Stacy Veld, Superintendent of Business Services
Lora Courtois, Superintendent of Human Resources
Nicky Westlake, Controller of Finance

Regional Internal Audit Team: Jenny Baker, Manager
John Forte, Internal Auditor

Committee Member Regrets: Jonathan Fast

Recording Secretary: Terri Cook, Business Assistant

CALL TO ORDER

Chair Lons Kushner called the meeting to order at 5:30 p.m.

INTRODUCTIONS

Superintendent of Business Services Stacy Veld asked for around the table introductions and thanked Trustee Alex Bradnam for attending as an alternate for Trustee Jonathan Fast.

APPROVAL OF THE AGENDA

Moved by: Yusuf Essop
Seconded by: Kate Baggott

“That the agenda be approved as presented.”

CARRIED UNANIMOUSLY

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest declared with respect to matters noted on the agenda.

REGIONAL INTERNAL AUDIT STATUS REPORT

Regional Internal Audit Manager Jenny Baker reported on the RIAT’s work undertaken since November 19, 2018 with respect to the annual risk assessment update and outlined the 2019-20 Regional Internal Audit Plan. RIAT Manager Baker stated they continue to look at recommendations in previous audits and that the DSBN is up to date.

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Moved by: Sue Barnett
Seconded by: Alex Bradnam

**“That the report of the Regional Internal Audit Status Report be received.”
and
“That the 2019-20 Risk Assessment Update and Audit Plan Proposal be approved.”**

Clarification was made that the objective of the audit was to ensure the collection of data between the Board and 3rd party vendors was in compliance with the Education Act, MFIPPA and PHIPA. RIAT Manager Baker stated that based on passed audits, the DSBN works very collaboratively with RIAT and foresees no potential barriers to complete this audit. Superintendent Veld stated it's a good audit and that staff are quite prepared for it at this time.

CARRIED UNANIMOUSLY

RIAT Manager Baker shared that in compliance with the International Standards for the Professional Practice of Internal Auditing, S1110, the RIAT confirmed that they are organizationally independent from the DSBN.

MOVE TO CLOSED SESSION

Moved by: Sue Barnett
Seconded by: Alex Bradnam

“That the Committee move into closed session.”

CARRIED UNANIMOUSLY

MOVE BACK TO OPEN SESSION

Moved by: Yusuf Essop
Seconded by: Alex Bradnam

“That the Committee move back into open session.”

CARRIED UNANIMOUSLY

The Committee moved back to open session at 6:40 p.m.

7-MONTH SPECIFIED PROCEDURES REPORT

Controller of Finance Nicky Westlake referenced the report on the specified auditing procedures by KPMG in connection with DSBN's reporting to the Ministry of Education for the period from September 1, 2018 to March 31, 2019.

Moved by: Alex Bradnam
Seconded by: Sue Barnett

“That the 7-month specified procedures report for the period ending March 31, 2019 be received”.

CARRIED UNANIMOUSLY

APPOINTMENT OF EXTERNAL AUDITOR

Controller of Finance Westlake explained that Ontario Regulation 361/10 requires Audit Committees to make an annual recommendation to their Board of Trustees on the appointment, replacement or dismissal of the external auditor.

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Controller of Finance Westlake shared that the KPMG LLP audit partner and audit team have provided excellent audit services and recommended their continued partnership. The Committee supported the recommendation of the endorsement of KPMG.

Moved by: Yusuf Essop
Seconded by: Alex Bradnam

“That KPMG be appointed external auditors for the District School Board of Niagara for a one-year term commencing September 1, 2019.”

CARRIED UNANIMOUSLY

NEXT MEETING

The next Audit Committee meeting will take place on Monday, September 9, 2019, at 5:30 p.m.

Superintendent Veld stated that a new chair will be appointed at the meeting in September for the 2019-20 term and she will bring an external auditors audit report of what they will be doing including an update on the follow-up audits.

ADJOURNMENT

Moved by: Kate Baggott
Seconded by: Yusuf Essop

“That the Audit Committee meeting be adjourned.”

CARRIED UNANIMOUSLY

The meeting adjourned at 6:52 p.m.



PARENT INVOLVEMENT COMMITTEE



Tuesday, June 11, 2019
5:30 – 7:00 p.m. – Central French Immersion Public School

MINUTES

PRESENT: Lisa Mooney, Fran Cerminara, Pauline Dawson, Melissa Bigford Lofquist, Joy Janzen, Susan Jovanovic, James Burnison
 REGRETS: Chris Seabrook, Stacia Heaton, Kelly McNeil, Karen Simpson, Tracy Leemet
 SUPERINTENDENT: Wes Hahn
 TRUSTEES: Nancy Beamer, Doug Newton
 ADMINISTRATION: Tracy Leemet
 RECORDING SECRETARY: Jennifer McGugan

WELCOME AND INTRODUCTIONS

Meeting was called to order. Superintendent Wes Hahn welcomed everyone and thanked Mario Zeoli and Lori Moccio, administrators of Central French Immersion PS, for hosting our May PIC meeting. Central is a single-track French Immersion school. There is a great sense of community within this larger school. Central hosts the largest coding conference in Canada. They are proud of their students and the great things going on at Central. They shared a video that they use for new grade one parents. The video highlights the teaching strategies at their French Immersion school. The committee toured the Maker Space classroom.

ADOPTION OF AGENDA

Superintendent Hahn and Lisa Mooney requested that the Conference planning occur after the Trustee update. Moved by Joy Janzen
 Seconded by Susan Jovanovic
 “That the amended Agenda be adopted.”

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

SUPERINTENDENT’S REPORT

- Superintendent Hahn began by thanking the committee for all their contributions, specifically the work and time that that was invested in the planning and support of the PIC conference.
- DSBN Special Olympics, an important event, is being held at Welland Centennial Secondary School on June 12th.
- Superintendent Hahn thanked Lisa Mooney for her 6 yrs. of service as chair of PIC and opened the opportunity for other members to put forward interest for the chair position.
- The committee asked questions about handling parent inquiries. All committee members were encouraged to direct all questions to the principal of the school.

CO-CHAIR’S REPORT

- Lisa highlighted some of the DSBN Summer Programming: Super in 7, Gr8 in 8, High School Head Start, Reach Ahead, New and Recovery Credit, Summer Heat.

TRUSTEE UPDATE

- Trustee Newton shared details about the Board meeting held on Tuesday May 28.
- Staff and volunteers from Valley Way, the Routes Program, and Eastdale were recognized by the Director for their outstanding contributions.
- Students from St. David's and Greendale got to show off their app designs. The girls were part of the technovation app design section of the Connect Conference.
- Our DSBN hosted the Connect Conference, one of Canada's largest technology conferences. Our team of educators and technicians have done an outstanding job bringing in quality sessions for educators who attend from across Canada and the US.
- There were 2 staff reports at the Board meeting, the first being the request to start the naming process for the new West Niagara Secondary School, and the second being the request to begin the process to develop our new board strategic plan for 2020-2025.
- The Board asks for input from all stakeholders when developing the plan. Parent and community voice are critical.
- Education Foundation of Niagara has been hard at work bringing in donor money that goes towards supporting our students. RBC has donated \$25,000 for scholarships and bursaries for the DSBN Academy. The EFN Prom Project supported over 1100 students in their search for prom and graduation clothing.

CONFERENCE PLANNING

The upcoming PIC Conference will be on Wednesday, November 6th, 2019 from 4:00 PM - 8:00 PM at Eden High School. The committee discussed planning and details about the conference. The following suggestions were provided:

- Use School Messenger to communicate a blaze cast with conference details that sends to both parent email and phone.
- Sharp has offered to do Port Colborne and Welland family transportation for the conference again. Sharp enjoyed having a booth at the conference to promote Sharp that allowed for them to recruit drivers.
- Be sure to clearly communicate that the PIC Conference is for all parents, not just those involved in parent council.
- Have schools put the conference date in their school communication tools.
- Be sure to advertise that children's activities are provided at the conference.
- Use social media to highlight the various presentation topics leading up to the conference.
- Include topics such as, e learning, supporting your child in math, anxiety and nervousness.
- Be sure to make the description of the sessions directed at parents.

Lisa thanked Superintendent Hahn and Jennifer McGugan for their work and support of the committee. The committee thanked Fran Cerminara for her contributions on the committee and announced that she is retiring from PIC committee. Fran said that the staff at Eden will all support the 2019 conference.

Wes thanked Lisa for all her hard work and contribution as chair on the committee.

ADJOURNMENT

Moved by Fran Cerminara

Seconded by Nancy Beamer.

"That the Parent Involvement Committee meeting adjourn."

CARRIED

Meeting adjourned at 8:00 pm.

Next meeting – September 11, 2019
Education Centre



SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)

Thursday June 13, 2019

6:00 p.m.

Grimsby Lincoln Room – Education Centre

MINUTES

Committee Members Present:

Linda Morrice (Chair)	Pathstone Mental Health
Shannon MacDonald (Vice Chair)	CNIB
Kathleen Dussome	ABC of Ontario, Niagara Chapter
Mary Maida	Down Syndrome Caring Parents Niagara
Danielle Reynolds	Fetal Alcohol Spectrum Disorder – ONE
Samantha Sendzik	Learning Disabilities Association Niagara Region
Nick Smith	Niagara Support Services
Alex Bradnam	Trustee, District School Board of Niagara
Shannon Mitchell	Trustee, District School Board of Niagara

Administration/Resource:

John Dickson	Superintendent of Special Education
Leanne Smith	Superintendent of Secondary Schools
Kristen Kosh	OPC Representative: Elementary
Nikki Train	Student Achievement Leader: Special Education
Paulette Alcox	Assistant Student Achievement Leader: Special Education
Kelly Irvine-Minor	Special Education Consultant
Keylee Smith	DSBN Student Trustee

Guests:

Stacy Veld	Superintendent of Business Services
Kathryn Ditto	Special Education Consultant, SSP Intensive Support Team

Regrets:

Kelly Cimek	Community Living Welland Pelham
Brent Beaudoin	VOICE
Karen Ferguson	OPC Representative: Secondary

Recording Secretary:

Sue Sentance

QUORUM/CALL TO ORDER

Quorum was established and the Special Education Advisory Committee (SEAC) meeting was called to order at

6:02p.m. Chair Morrice opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

WELCOME – STUDENT VOICE

Student Achievement Leader, Nikki Train, introduced Ferndale PS's Learning Resource Teacher, Sandra Vanderkamp, and a grade five student enrolled in the school's Structured Strategies Program. The student explained his transition to the class last May, and how he is currently transitioning from the class returning to his home school in September. Through the use of technology, like Google Read and Write, as well as the implementation of different strategies, tools and choices, the student has gained a great deal of confidence and will continue to make independent choices that will help him to be successful in the future.

APPROVAL OF AGENDA

Chair Morrice requested a motion to approve the Agenda of the June 13, 2019 SEAC meeting.

Moved by Shannon MacDonald, Seconded by Nick Smith

"That the Agenda dated June 13, 2019, be approved as presented."

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the Minutes of the May 9, 2019 SEAC meeting.

SPECIAL EDUCATION UPDATE

John Dickson

Superintendent Dickson welcomed Superintendent of Business Services, Stacy Veld, who shared a brief overview of the Special Education Preliminary Budget for 2019-20. Superintendent Veld explained to the group how projected increases and decreases in different areas of funding have been considered when making decisions for the upcoming school year. Preliminary expenditures include the continuation of services and supports to meet the needs of our students with an overall increase in staff.

Superintendent Dickson also welcomed Kathryn Ditto, Special Education Consultant, who leads the Multi-Disciplinary Team. The Multi-Disciplinary Team consists of a Consultant, an Applied Behaviour Analysis (ABA) Facilitator, a Central Educational Assistant (EA), and a Social Worker. The team works closely with the Structured Strategies Program teachers to build capacity, and plan and implement the strategies necessary for student success.

SPECIAL EDUCATION REPORT

Nikki Train

Student Achievement Leader, Nikki Train, requested final feedback from the group regarding the Special Education Plan. She acknowledged that the suggestions received throughout the year have been taken into consideration while preparing this year's final plan.

Chair Morrice requested a motion that the 2019-20 DSBN Special Education Plan be approved.

Moved by Mary Maida, Seconded by Shannon MacDonald

"That the 2019-20 DSBN Special Education Plan be approved."

CARRIED

SEAC AGENCY COMMUNITY MEMBER PRESENTATION

The Committee heard a presentation from Shannon MacDonald, representative of CNIB, which is now known as CNIB Foundation. Shannon explained the changes to the agency. Orientation, mobility and life skills services are now covered by the Ontario Government. As such, the CNIB Foundation is moving towards an advocacy role

within the community.

ASSOCIATION AND BOARD INFORMATION

NIAGARA SUPPORT SERVICES

Nick Smith

No report.

Down Syndrome Caring Parents Niagara

Mary Maida

The annual Go21 Walk for Down Syndrome will take place on September 29th at Heartland Forest, Niagara Falls.

TRUSTEE, DISTRICT SCHOOL BOARD OF NIAGARA

Alex Bradnam

Over 60 schools and 600+ athletes participated in the DSBN Special Olympics Event that took place Wednesday, June 12th at Welland Centennial Secondary School. The amount of effort put in by staff and many associations throughout Niagara to support these students is incredible. The DSBN is in good shape financially despite the changes from the governments with respect to funding. The DSBN is maintaining classes, programs and staff to continue supporting student success.

TRUSTEE, DISTRICT SCHOOL BOARD OF NIAGARA

Shannon Mitchell

It was incredible to see so many happy parents, children and educators at the Special Olympics Event on Wednesday. It is a wonderful day for parents to celebrate their children.

Fetal Alcohol Spectrum Disorder – ONE

Danielle Reynolds

No report

Learning Disabilities Association of Niagara

Samantha Sendzik

Fall program applications opened on Monday, May 27th. Reading Rocks and JUMP Math sites are full and have waitlists. Space is still available in the Reading Rocks Junior Programs in Fonthill, Niagara Falls and Fort Erie, as well as the Let's R.E.A.D. program in Niagara Falls, Port Colborne, and Fort Erie. LD@School's Educator Institute is scheduled for August 20 and 21, 2019.

OPC Representative: Elementary

Kristen Kosh

It's a very busy time of year for elementary school students as they participate in track and field events, attend year end trips, and prepare for graduation and other year end activities.

Assistant Student Achievement Leader

Paulette Alcox

No report.

Student Achievement Leader

Nikki Train

DSBN staff attended professional development sessions with Myles Himmelreich's last month where he discussed his struggles and successes of living life with FASD. Staff were inspired by Myles' message and excited about his insightful strategies. The special education department is planning further follow-up from this session for next year.

Special Education Consultant

Kelly Irvine-Minor

No report.

DSBN Student Trustee

Keylee Smith

The Student Voice Forum is complete at most schools. Data will be compiled to help determine the group's next steps.

Superintendent of Secondary Schools**Leanne Smith**

Karen Ferguson, Secondary OPC representative sends her regrets, but offered the following update for the committee. The secondary students enjoyed their day at Special Olympics on Wednesday. Secondary schools are busy completing plans for grade 9 transitions in September. Grade 9 EQAO math assessment is taking place over the next few days and exams will begin on June 20th.

Superintendent of Special Education**John Dickson**

Superintendent Dickson thanked the Committee Members for their dedication to SEAC throughout the year. Mr. Dickson also thanked Welland Centennial Secondary School who provided their drama room which was used as a Sensory Room for the Special Olympics. The school also ran a canteen and provided a water bottle refilling station. The day was a great success because of all those that dedicated their time to support.

Pathstone Mental Health**Linda Morrice**

No report

ABC of Ontario**Kathleen Dussome**

No report.

CNIB**Shannon MacDonald**

No report.

CORRESPONDENCE

The Committee received multiple letters of correspondence this month from SEAC committees throughout the province expressing their concerns about various special education issues to the Ministry of Education. One letter, from Simcoe Muskoka Catholic District School Board, referenced Bill 64, **Noah and Gregory's Law, Transition to Adult Developmental Services and Supports**. Committee Members are asked to review Bill 64, which can be found at the following link: <https://www.ola.org/en/legislative-business/bills/parliament-42/session-1/bill-64>, and will discuss the letter again in the fall.

QUESTIONS AND ANSWERS

There were no questions.

ADJOURNMENT***Moved by Alex Bradnam, Seconded by Shannon Mitchell******"That the Special Education Advisory Committee meeting adjourn."*****CARRIED**

The meeting adjourned at 7:25 p.m.

NEXT MEETING: Thursday, September 12, 2019 at 6:00 p.m. – Grimsby-Lincoln Room



MINUTES OF THE FINANCE COMMITTEE

Wednesday, June 19, 2019
6:00 p.m.

Grimsby-Lincoln Meeting Room
Education Centre

Present:

Trustee Committee Members: Kevin Maves (Committee Chair), Sue Barnett (Board Chair),
Lora Campbell, Jonathan Fast

Trustees: Nancy Beamer, Alex Bradnam, Shannon Mitchell,
Kate Baggott (arrived at 6:10 pm)
Student Trustee Amal Qayum

Administration: Stacy Veld, Superintendent of Business Services and Treasurer
Warren Hoshizaki, Director of Education and Secretary
John Dickson, Superintendent of Special Education (K-12)
Helen McGregor, Superintendent of Curriculum & Student Achievement (9-12)
Marian Reimer Friesen, Superintendent of Education
JoAnna Roberto, Superintendent of Curriculum & Student Achievement (K-8)
Nicky Westlake, Controller of Finance

Recording Secretary: Terri Cook, Business Assistant

CALL TO ORDER

Chair Kevin Maves called the meeting to order at 6:00 p.m. Chair Maves stated that an additional item entitled 2019-20 District School Board In-Year Deficit Elimination Plan was asked to be included on the agenda after #5.

APPROVAL OF THE AGENDA

Following review of the agenda, it was

Moved by: Sue Barnett
Seconded by: Jonathan Fast

“That the agenda be approved as amended.”

CARRIED

2018-19 INTERIM FINANCIAL REPORT

Superintendent of Business Services Stacy Veld presented the third and final 2018-19 Interim Financial Report which provides adjustments to revenue and expenditures for the period ending April 30, 2019 as compared to the 2018-19 budget. The report has been updated to reflect our actual enrolment for the 2018-19 year of 37,492 ADE which is 597 or 1.6% increase from our original budget projections. Special Initiative provincial grants increased by approximately \$412,000 from our second interim report and expenditures have been updated to offset this revenue. Detailed schedules for staffing, enrolment, revenue, expenditures and special initiative Provincial grants were reviewed. Other adjustments made from the second interim report include decreases in salary and benefits and WSIB and an increase in our projected transportation expenses.

Moved by: Lora Campbell
Seconded by: Jonathan Fast

“That the Interim Financial Report for the period ending April 30, 2019, be received.”

CARRIED

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BASELINE CLASSROOM TECHNOLOGY

Director of Education Warren Hoshizaki presented the Baseline Classroom Technology report outlining an allocation plan to ensure that within five years, all DSBN schools will have the same baseline technology which will also be supported through a refresh schedule. With every classroom having the same standard technology, it will provide equity between schools and classrooms creating inclusivity across the DSBN.

The focus of the baseline will be mobile devices such as Chromebooks and Windows laptops. Director Hoshizaki shared that in September 2019, all contract teachers will receive a Windows laptop which will enhance teacher practice and efficiencies in classroom instruction by integrating it into their instructional strategies. All teachers will be inserviced when they receive their laptop.

It was clarified that if school councils purchased technology for the school, it will remain at the school and a school can always purchase to add to the baseline.

Moved by: Jonathan Fast
Seconded by: Lora Campbell

“That the Baseline Classroom Technology allocation be approved.”

CARRIED

PRELIMINARY 2019-20 BUDGET

Superintendent Veld presented the Preliminary 2019-20 Budget report. The various schedules were reviewed and highlighted with respect to revenue and expenditures, special education, accumulated surplus and permanent staffing. Superintendent Veld reiterated DSBN's commitment to no layoffs of staff for the upcoming year. The data presented was discussed by the Committee and staff responded to questions.

Superintendent Veld shared that at this time, the Ministry has not released any details on the Priority and Partnerships Funds and we only budget the expenditures for these programs if the revenue is confirmed at the time of budget preparation. As such, no expenditures have been included in this preliminary 2019-20 budget.

Superintendent Veld referenced the Board's Accumulated Surplus and stated the projected balances for 2018-19 in the General Operating surplus did not include the use of \$2 Million dollars that Trustees just approved in the previous motion on baseline classroom technology.

The preliminary 2019-20 budget includes the use of \$1,850,000 from the General Operating Accumulated Surplus which is an annual budget amount brought in to Revenue by on Board motion. Based on the staffing plan and expense projections, the Board requires an additional \$1,194,264 from General Operating Accumulated Surplus in order to balance the Board's budget within the 1%.

The preliminary budget includes a net use of the Board's Accumulated Surplus of \$3.8 million comprised of the total use of General Operating Accumulated Surplus of almost \$3.1 million and \$828,990 in the use of internally appropriated accumulated surplus to cover depreciation expense.

Superintendent Veld shared that during the budget process, Senior Administration identified additional expenditure increases for consideration by Trustees that have not been included in the preliminary budget numbers being presented.

Superintendent of Curriculum and Student Achievement (9-12), Helen McGregor presented Schedule 5-1(a) sharing that both the Indigenous and Teaching Students with Communications Needs (Autism Spectrum Disorder) Additional Qualification (AQ) courses offered to DSBN staff are unique to the DSBN which support success and achievement for students. Superintendent of Special Education stated that providing the AQ courses allows us to have our own staff to teach course contextualized within DSBN which is great for students and especially for those with complex needs.

Superintendent Marian Reimer Friesen presented Schedule 5-2 stating that the Ministry has discontinued the Tutors in the Classroom grant. Tutors in the classroom provides DSBN access to hire Brock University and Niagara College students to work with elementary students to support achieving their goals at early levels in reading and mathematics.

Superintendent Veld shared that Schedule 5-3 was prepared for Trustee's consideration for a request of \$35,000, however Board Chair Sue Barnett requested to speak to this proposal. Board Chair Barnett stated that the Education Foundation of Niagara (EFN) supports DSBN students by engaging the community to provide needed funds and resources where government funding is not available and has received support from DSBN for over 14 years. She requested an additional \$25,000 be added to the budget request for a total of \$60,000. The rationale was to provide EFN the opportunity to create a sustainable strategic financial plan over the course of 4 years whereby they would no longer require DSBN's support to this end.

Superintendent McGregor presented Schedule 5-4 and stated that Instructional Coaches work in classrooms alongside teachers to support job-embedded learning to co-plan, co-teach and co-reflect to support the learning of students.

Superintendent Dickson presented Schedule 5-5 stating that Educational Assistants (EAs) play a vital role in supporting students with special education needs by ensuring their medical and physical needs are met, helping them to safely attend school, and by assisting them in accessing meaningful learning experiences.

“That the Preliminary 2019-20 Budget be received.”

Moved by: Lora Campbell

Seconded by: Jonathan Fast

CARRIED

“That the Preliminary 2019-20 Budget include:

\$ 64,000 to support Indigenous and Teaching Students with Communications Needs (Autism Spectrum Disorder) Additional Qualification Courses;

Moved by: Jonathan Fast

Seconded by: Lora Campbell

CARRIED

\$ 30,240 to support Tutors in the Classroom;

Moved by: Jonathan Fast

Seconded by: Lora Campbell

CARRIED

\$ 107,000 for 1.0 FTE Secondary Math Instructional Coach;

Moved by: Lora Campbell

Seconded by: Jonathan Fast

CARRIED

\$ 74,000 for 2.0 FTE Itinerant Educational Assistants;

Moved by: Jonathan Fast

Seconded by: Lora Campbell

CARRIED

\$ 60,000 to support Education Foundation of Niagara (EFN) for 2019-20, with a reduction of \$ 15,000 each budget year thereafter until 2023-24 when the budget will be eliminated and that EFN provide a short-term plan, long-term plan and a financial plan to be presented to the Finance Committee in September;

Moved by: Sue Barnett
Seconded by: Jonathan Fast

DEFEATED

Further discussion ensued, and Trustee Lora Campbell requested the following motion:

\$ 35,000 to support Education Foundation of Niagara (EFN) for 2019-20 and that EFN provide a short-term plan, long-term plan and a financial plan to be presented to the Finance Committee in September.”

Moved by: Lora Campbell
Seconded by: Jonathan Fast

CARRIED

“That the 2019-20 Revenue and Expenditure Budget in the amount of \$476,224,920 be approved and the estimate forms be submitted to the Ministry of Education.”

Moved by: Jonathan Fast
Seconded by: Lora Campbell

CARRIED

2019-20 DISTRICT SCHOOL BOARD IN-YEAR DEFICIT ELIMINATION PLAN

Superintendent Veld stated that new to this year's budget submission process, the Education Labour and Finance Branch have included a new requirement for Boards. An In-Year Deficit Elimination Plan must be now be included with our estimates and is to indicate by Board Resolution, how we will eliminate our deficit in two years.

As outlined in the Regulation, school boards may incur an in-year deficit up to the lower of 1% of the school board's operating revenue or the accumulated surplus for the preceding school year. This is consistent with the strategic approach the DSBN has used for many years in budgeting. In compliance with the newly passed Bill 100 - Protecting What Matters Most, Senior Administration has provided a plan, which if necessary, identifies areas of reduction. The plan is our course of action at this time and will be subject to change as we prepare our future budgets. A handout was provided.

Director Hoshizaki presented the plan and spoke to the rationale to reduce expenses in the 2021-22 budget of just over \$3.3 million to the items listed below:

- Board Funded AQ Courses
- Preventative Maintenance Program - School Buildings
- PRISA
- Instructional Software
- School Equity Supports
- DSBN Academy
- Leadership Development
- Staffing

Moved by: Lora Campbell
Seconded by: Sue Barnett

“That the 2019-20 In-Year Deficit Elimination Plan be approved.”

CARRIED

DELEGATION OF AUTHORITY

Superintendent Veld presented the Delegation of Authority report and stated as neither the Ad Hoc Properties Disposal Committee nor the Board sits during the summer months and in order to move forward with the business of the Board, it was recommended that authority be delegated to the Director of Education and the Superintendent of Business Services jointly to approve property matters in July and August that would otherwise require Ad Hoc Properties Disposal Committee and Board approval and, report such approvals at the September 2019 Ad Hoc Properties Disposal Committee meeting.

Moved by: Jonathan Fast
Seconded by: Lora Campbell

“That authority be delegated to the Director of Education and the Superintendent of Business Services jointly to approve property matters in July and August that would otherwise require Ad Hoc Properties Disposal Committee and Board approval and, report such approvals at the September 2019 Ad Hoc Properties Disposal Committee meeting.”

Clarification was provided that any property matters over the summer would be reported to the Board in September 2019.

CARRIED

NEXT MEETING

The next meeting is scheduled for September 18, 2019, at 6:00 p.m.

ADJOURNMENT

Moved by: Lora Campbell
Seconded by: Jonathan Fast

CARRIED

The meeting adjourned at 8:45 p.m.



SUPERVISED ALTERNATIVE LEARNING (SAL) COMMITTEE MINUTES

- Date:** Friday, June 21, 2019 **Time:** 11:00 a.m.
- Location:** Education Centre, West Lincoln Room
- Members:** Lora Campbell, Trustee
Caroline Graham, John Howard Society of Niagara
Helen McGregor, Superintendent of Education
Andrea Jagoe-Lynett, Student Achievement Leader – Instruction & Learning
Tracy Sacco, Student Achievement Leader – Alternative Education
- Resources:** Nadia LaSelva – Attendance Counsellor
Melinda Dackiw – SAL & Student Attendance Secretary
Debra Dinga – Administrative Assistant to the Superintendent of Education
Linda Oliverio, VP Port Colborne Secondary School
Barb Lane VP, Stamford Secondary School.
Jennifer Reid-George VP, Welland Centennial Secondary School
Crane Gittins VP, A.N. Myer Secondary School
Angela McClary, VP, St. Catharines Collegiate Secondary School
Kyle Visser, VP, St. Catharines Collegiate Secondary School
Ann Gilmore VP, Sir Winston Churchill Secondary School
Kelly Parlatore, VP, Greater Fort Erie Secondary School

Student Achievement Leader, Andrea Jagoe Lynett, called the meeting of the Supervised Alternative Learning (S.A.L.) Committee to order at 11:00 a.m. Helen McGregor thanked committee members for their work in supporting our most at-risk students during the 2018-19 school year.

The Committee reviewed 17 cases that had previously come to the Committee during the 2018-2019 school year. An administrator from each school presented each student's case, focusing on the current level of achievement and transition plans.

Of the 17 cases, 16 cases were renewed. The remaining students with a SAL plan this year have either turned 18 and aged out of the SAL program or have been directed to an alternative learning plan.

The meeting adjourned at 2:10 p.m.

Next Meeting: Wednesday, October 9th, 2019, 1:00 pm in the Grimsby Lincoln Room, Education Centre



September

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 Audit Committee 5:30 pm	10 Program and Planning 6 pm	11 PIC 5:30 pm	12 SEAC 6 pm	13	14
15	16	17 Student Trustee Senate Retreat 9:00 am	18 Finance Committee 6 pm	19	20	21
22	23	24 Board Meeting COW 6:15 pm Regular 7 pm	25	26	27	28
29	30					