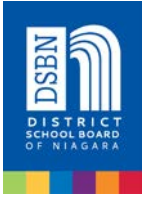


## PROGRAM AND PLANNING COMMITTEE



**Tuesday, March 5, 2019  
6:00 p.m.  
West Lincoln Room – Education Centre**

### **MINUTES**

#### **Present:**

Trustee Committee Members: Dave Schaubel (Chair), Sue Barnett (alternate for Jonathan Fast), Alex Bradnam (alternate for Nancy Beamer until her arrival), Kevin Maves, Shannon Mitchell, Nancy Beamer

Administration: Warren Hoshizaki, Director of Education  
JoAnna Roberto, Area 1 Supt. of Curriculum and Student Achievement (K-8)  
Helen McGregor, Area 7A Supt. Of Curriculum and Student Achievement (9-12)  
Michael St. John, Superintendent of Area 6 Schools  
Stacy Veld, Superintendent of Business Services  
Sue Mabee, Supervisor of Planning

Guests: Sandra Orr and Cheryl Majeski

Trustee Regrets: Jonathan Fast

Recording Secretary: Tamara Lockhart

#### **CALL TO ORDER**

Chair Dave Schaubel called the meeting of the Program and Planning Committee to order at 6:02 p.m.

#### **APPROVAL OF THE AGENDA**

***“That the agenda be approved as presented.”***

Moved by Sue Barnett, seconded by Alex Bradnam

CARRIED

#### **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

## **NEW BUSINESS**

### **Coach Presentation**

Superintendent JoAnna Roberto and Helen McGregor presented the Coach Presentation together with Instructional Coach Cheryl Majeski and Sandra Orr.

There are 41 Instructional Coaches in the DSBN. Elementary Coaches focus is on Math while Secondary Coaches focus is on Literacy. The presentation included Instructional Coach roles, Elementary Model, Secondary Instructional Coach Support, School Impact and Connections to DSBN Strategic Plan.

Trustee Beamer arrived at approximately 6:30 p.m.

### **Educational Research Committee**

Superintendent Michael St. John updated the committee on the newly proposed research project.

Proposal: ***Early reading assessment tools and intervention/support practices for young children (K to grade 3) in Ontario elementary schools: A survey***

Principal Investigator: Dr. Rhonda Martinussen, Associate Professor, University of Toronto

**Objectives/Rationale/Purpose:** The purpose of this study is to gain information province-wide about early literacy screening and intervention practices in elementary schools. The timeframe for the online survey is from March until May, with the summary being sent at the end of July.

Moved by Nancy Beamer, seconded by Shannon Mitchell.

***“That the report of the Educational Research Committee of February 14, 2019 be received.”***

CARRIED

### **Long-Term Accommodation Plan 2019-2028 (LTAP)**

Superintendent Stacy Veld along with Sue Mabee (Supervisor of Planning) presented the Long-Term Accommodation Plan 2019-2028 to the committee. The LTAP is a comprehensive planning document that details the current and future state of the DSBN's elementary and secondary panels, identifies areas or schools facing accommodations challenges and provides strategies to address any issues.

The updated LTAP will reflect the most recent changes that influence accommodation planning. The plan does not make specific recommendations that impose changes to any schools or programs.

Moved by Sue Barnett, seconded by Kevin Maves.

***“That the Long-Term Accommodation Plan, 2019-2028 be received.”***

CARRIED

### **Multi Subject Instructional Period (MSIP)**

Superintendent Helen McGregor reviewed the Multi Subject Instructional Period report for the committee. The MSIP approach, adjusts a secondary school's schedule to a five-period day consisting of four instructional periods of 60 minutes and a supervised MSIP period of 60 minutes. The MSIP model allows students time for group work, completing assignments and access to technology. MSIP is used to support pathways learning, focused interventions and post-secondary planning time. Decisions about implementing MSIP remain with individual school communities.

Moved by Shannon Mitchell, seconded by Nancy Beamer

***“That the Board receive the Multi Subject Instructional Periods report.”***

CARRIED

**New Secondary School in West Niagara Transition Update**

Superintendent Helen McGregor reviewed the New Secondary School transition plans for the committee. DSBN is in the preliminary planning stages for the new school. An outline of upcoming transition plans was presented.

Moved by Sue Barnett, seconded by Kevin Maves

***“That the New Secondary School in West Niagara Transition Update be received.”***

CARRIED

**OTHER BUSINESS**

There was no new business.

**NEXT MEETING**

The next Program and Planning Committee meeting is scheduled for April 2 at 6:00 p.m. in the West Lincoln Room at the Education Centre.

**ADJOURNMENT**

Moved by Sue Barnett, seconded by Shannon Mitchell

***“That the meeting of the Program and Planning Committee adjourn.”***

CARRIED

The meeting adjourned at 7:59pm