

June 2017

Dear Parent(s)/Guardian(s),

We are pleased that you have chosen to register your child to participate in the Elementary Summer School Program for Grades 7 and 8. The session will run from July 5 to July 21, 2017 from 8:30 a.m. to 2:10 p.m. The sites hosting the program are Westlane Secondary School and Laura Secord Secondary School. Your son/daughter is registered in the session located at Westlane Secondary School located at 5960 Pitton Rd. in Niagara Falls.

Student Information

Summer School teachers will receive the application form you filled out for summer school. Your child's elementary school may have forwarded an Individual Education Plan (if available) and a profile of academic strengths and weaknesses. It would be helpful if your child could bring a copy of their final report card for the present school year with them on the first day of summer school. Also on the first day, the teacher will ask each student to disclose any critical information about health issues or allergies that may be a concern during Summer School. Please help us by providing a note regarding special concerns that may influence your son or daughter.

Student Attendance

Regular attendance at Summer School is critical for your child's success. Please make every effort to have your child attend for the full 5 ¼ hours each day. **Late** students must report to the summer school office. Absentee notes must be given to the summer school office.

Schedule

A tentative schedule has been established:

Classroom Session A:	8:30 a.m. – 10:00 a.m.
Nutrition Break:	10:00 a.m. – 10:20 a.m.
Classroom Session B:	10:20 a.m. – 11:40 a.m.
Nutrition Break:	11:40 a.m. – 12:00 noon
Classroom Session C:	12:00 noon – 2:10 p.m.

There will be time between classroom sessions for washroom needs, refreshment and group activities.

Curriculum

The program will provide instruction in Mathematics and Language, practice in goal setting, methods for improving Learning Skills and some opportunities for group interactions for the improvement of Social Skills.

Supplies Needed

All students must be prepared to bring the following learning materials as they will **not** be provided by the summer school:

Pencils and erasers	binder	3 hole punch paper	calculator	Ballpoint pen
2 duotangs	dictionary	pencil crayons, markers	ruler	protractor

Also, recommended: a novel for independent reading, a nutritious snack and a water bottle.

Transportation

Transportation will be available for students from outlying communities. **Bus routes are available at your home school; and also at each Summer School site. Bus routes will also be posted to the DSNB website: www.dsnb.org/summer**

First Day Procedure

Students should report to school before 8:30 a.m. and look for signs and class lists posted in the hallways to find the correct classroom and teacher.

Dress

Appropriate school dress is required during the summer session. Baseball caps and hats are not to be worn in classrooms, however they are recommended for outdoor activities. It is also recommended that students wear sunscreen each day. Dress accordingly.

Lockers

Summer school students are **NOT** permitted to use lockers. Custodial staff will be cleaning and preparing them for September.

Food & Drink Area

Students will be advised which areas of the school are designated for food and drink consumption. Please adhere to the established policy.

OFFICE LOCATION

School	Westlane
Summer Office Location	To Be Determined
Entry	Use front entrance

We hope that this Summer School program will be beneficial for your son/daughter. Your support and encouragement will aid your child’s success in the Elementary Summer School Program.

Yours sincerely,



Ed Stavnitzky
Summer School Administrator
Adult & Community Education