

## PROGRAM AND PLANNING COMMITTEE

### MINUTES

Tuesday, December 1, 2015  
6:00 p.m.  
Grimsby-Lincoln Room

**PRESENT:** Dave Schaubel (Chair), Sue Barnett (for Kevin Maves), Helga Campbell, Diane Chase, Dale Robinson

**ADMINISTRATION:** John Dickson, Wes Hahn, Paula MacKinnon, Helen McGregor

**GUESTS:** Student Trustee Justin Dube, Cheryl Mancuso

**REGRETS:** Kevin Maves

**SECRETARY:** Erin DeRosario

#### **CALL TO ORDER**

Chair Dave Schaubel called the meeting of the Program and Planning Committee to order at 6:03 p.m.

#### **APPROVAL OF THE AGENDA**

*Moved by Helga Campbell, Seconded by Sue Barnett*

#### **APPROVAL OF THE MINUTES OF OCTOBER 6, 2015**

*Moved by Diane Chase, Seconded by Dale Robinson*

#### **BUSINESS ARISING FROM THE MINUTES**

There was no new business arising from the Minutes of October 6, 2015.

#### **NEW BUSINESS**

#### **EDUCATIONAL RESEARCH COMMITTEE**

Chair Schaubel invited Superintendent Paula MacKinnon to discuss the Educational Research proposals and reports.

#### **PROPOSAL #1**

Learning with Tablets: Fostering 21<sup>st</sup> Century Skills in Science and Language Arts

**PROPOSAL #2****Visual Literacy and Photography: Visualizing Families (Pilot Study)**

Superintendent MacKinnon clarified some general questions about the study and also confirmed that once the results of the study are complete, she could have them made available to the Committee.

**PROPOSAL #3****Infinite Octopus Lab MS: An Investigation of the Impact of Dynamic Web-Based Instructions and Feedback to Facilitate Lab/Hands-On Learning**

Superintendent MacKinnon clarified for Trustee Sue Barnett that she will be working with the Research team to help select the eight schools that will be involved in the study.

**PROPOSAL #4****Student Commuting Patterns and their Effects on Readiness and Achievement**

***Moved by Sue Barnett, Seconded by Helga Campbell***

***“That the report of the Educational Research Committee of October 15, 2015 be received; and  
That the report of the Educational Research Committee of November 12, 2015 be received.”***

**CARRIED**

Chair Schaubel invited Superintendent Helen McGregor to review her report. Superintendent McGregor also introduced Cheryl Mancuso, Student Achievement Leader for secondary schools.

**SECONDARY SCHOOL PROGRAM REVIEW FOR THE CURRENT YEAR 2015-16**

Superintendent McGregor and Cheryl Mancuso reviewed the report with the Committee. It was confirmed that many supports are in place to support those teachers with combined classes including Consultants, Instructional Coaches and Program Leaders. Superintendent McGregor also noted that their end goal is providing programming in each school and program area to support each DSBN student to reach their postsecondary destination.

***Moved by Diane Chase, Seconded by Dale Robinson***

***“That the Board receive the Secondary School Program Review for the Current Year 2015-16.”***

**CARRIED**

Chair Schaubel invited Superintendent McGregor to discuss her next report.

**SECONDARY SCHOOL PROGRAM REVIEW FOR THE SUBSEQUENT YEAR 2016-17**

Superintendent McGregor reviewed the report with the Committee. She shared that Consultants and Instructional Coaches support Program Leaders and teachers who are teaching new curriculum and to support those teaching newly combined courses. Superintendent McGregor also discussed how programs such as Earn a Device are in place to support teachers with the technology that they are utilizing in the classrooms.

***Moved by Helga Campbell, Seconded by Diane Chase***

***"That the Board receive the Secondary School Program Review for the Subsequent Year 2016-17."***

**CARRIED**

**OTHER BUSINESS**

Chair Schaubel asked if there was any other business and there was none.

**NEXT MEETING**

The next Program and Planning Committee meeting is scheduled for **Tuesday, February 2, 2016** at 6:00 p.m. in the Grimsby-Lincoln Room.

**ADJOURNMENT**

***Moved by Sue Barnett, Seconded by Diane Chase***

***"That the meeting of the Program and Planning Committee adjourn."***

**CARRIED**

The meeting adjourned at 6:52 p.m.